

AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
Board Room, Education Center  
9510 Elk Grove-Florin Road  
Elk Grove, CA 95624  
July 10, 2012  
Closed Session – 6:30 p.m.  
Regular Session – 7:00 p.m.

Item

Time – Approximate

Public Comment on Items on Agenda or Not on the Agenda

**NOTICE**

Cards are available at the table just outside of the Board Room for anyone who wishes to address the Board. If you wish to address the Board, complete a card and hand it to a staff member at the table to the left as you enter the Board Room. Please be sure to complete the card indicating whether the matter you wish to address is on the agenda or not on the agenda. If the matter is on the agenda, we will assume you wish to speak when it comes time to address that item on the agenda and will hold your card until then. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for public comment on an item. Time limitations are at the discretion of the President of the Board of Trustees.

CLOSED SESSION – 5:30 p.m.

- |    |   |            |
|----|---|------------|
| 1. | Public Employee Appointment/Employment: Jessie Baker School Principal   | 10 Minutes |
| 2. | Conference with Labor Negotiators<br>Agency designated representatives: Glen De Graw, Richard Fagan,<br>Steven M. Ladd, Karen Rezendes<br>Employee Organizations: All Elk Grove Unified School District<br>Bargaining Units | 15 Minutes |

REGULAR MEETING - 7:00 p.m.

- |      |   |            |
|------|---|------------|
| I.   | Pledge of Allegiance  | 5 Minutes  |
| II.  | Presentations/Recognitions                                      |            |
|      | 3. 2012 California-Japan Scholars Exchange Program Recognitions | 5 Minutes  |
| III. | Budget Update   |            |
|      | 4. Budget Update  | 10 Minutes |
| IV.  | Bargaining Units  |            |
| V.   | Reports – None  |            |
| VI.  | Student Expulsion Recommendations                               |            |
|      | 5. Requests for Student Expulsions                              | 5 Minutes  |

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<u>Item</u>	<u>Time -- Approximate</u>
VII. Board Member Reports	
VIII. Public Comment	
IX. Public Hearing, Discussion and/or Action Items	
6. Adjustment to School Facilities Fees	5 Minutes
IX. Public Hearing, Discussion and/or Action Items	
7. Elk Grove Unified School District Community Facilities District 2012-2013 Tax Report and First Reading of Ordinance No. 1, 2012-13	5 Minutes
X. Discussion Items	
XI. Action Items	
8. Mello-Roos Tax Foreclosure Resolution	5 Minutes
9. Board Policy 1330, Use of School Facilities – Updated Fee Schedule	5 Minutes
10. Elk Grove Unified School District's Annual Service Delivery/ Budget Plan for Special Education	5 Minutes
XII. Consent Agenda – Action	5 Minutes
11. Approval of Minutes	
12. Personnel Actions	
13. Approval of Purchase Order History	
14. Approval of Warrant Register	
15. Disposal of Obsolete/Surplus Property	
16. Williams Act Quarterly Report Notification	
17. 2012-13 Butte County Office of Education Migrant Education District Service Agreement	
18. Authorization for Purchasing Department to Use Cooperative Bid Through Other Public Agencies	
19. Receipt of Bids and Award of Contract for High School Caps and Gowns, Bid # 526-11/12	
20. Smart Grid Investment Grant – Heating Ventilation Air Conditioning (HVAC) Controls Replacement Project	
21. 2012 Dugout Replacement at Sheldon High School, Change Order No. 1	
XIII. Action Items	
22. Discussion and Action on Items Removed From Consent Agenda	5 Minutes

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<u>Item</u>	<u>Time – Approximate</u>
XIV. Information Items	
23. Other Items from the Floor	5 Minutes
24. Items for Future Agendas	5 Minutes
XV. Adjournment	

**AMERICAN WITH DISABILITIES COMPLIANCE NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700.

Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.

## ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 3

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date July 10, 2012Subject:Division: Learning Support Services**2012 California-Japan Scholars Exchange Program Recognitions**Action Requested:

The Board of Education is asked to recognize all participants who actively contributed to the success of the 2012 California-Japan Scholars Exchange Program.

Discussion:

The Elk Grove Unified School District recently completed its fourteenth year of participation in the California-Japan Scholars Exchange Program. This program was established in 1997 following a Senate delegation visit to Japan. The purpose of this program is to promote cultural understanding and international relations.

On June 4, 2012, a delegation of 13 students and one teacher from Elk Grove Unified School District departed from San Francisco for Osaka, Japan to participate in the 2012 California-Japan Scholars Exchange Program. Melinda Pickerel, Program Consultant from the California Senate Office of International Relations, accompanied the group. The program was funded by a grant from the California International Relations Foundation and by families of the participating students. The group returned to Elk Grove on June 18, 2012.

The Board of Education is asked to recognize the following students and chaperone for their participation as Elk Grove Unified School District's representatives in this year's program, and to receive a report on their trip.

Those individuals who participated in this year's program are as follows:

Gabrielle Anggono	Sydney Kajioka	Amber Rogers
Calvin Ceralde	Anna Kilgrow	Stefanie Serino
Michael Constantinou	Lisa Kilgrow	Cynthia Vang
Sylvie Doan	Vivian Phan	Atsuko Kiuki, Chaperone
Michela Fong	Taylor Powell	Melinda Pickerel, Program Consultant

Financial Summary:

Sources of funding include the following:

California-Japan Scholars Exchange Program Participants	\$39,200.00
California International Relations Foundation Grant	2,500.00
Carry-over from 2011	1,620.50
Total	\$43,320.50

Prepared By: Mark Vigario Division Approval: Mark Cerutti 

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 4  
Supplement No. \_\_\_\_\_  
Meeting Date: July 10, 2012

**Board Agenda Item**

Subject:

BUDGET UPDATE

Department:

Budget

Action Requested:

The Board is asked to receive a budget update report.

Discussion:

The attached report outlines the current status of the 2012-13 Budget.

Financial Summary:

Prepared By: Shannon Stenroos



Division Approval:

Rich Fagan

Prepared By: \_\_\_\_\_

Superintendent Approval:


Steven M. Ladd, Ed.D.



# 2012-13 Budget Update

Presented to the Board of Education  
July 10, 2012

*Presented By: Rich Fagan, Associate Superintendent  
of Finance & School Support*



## Overview

- State Budget
- Next Steps

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## State Budget

- Overall Prop 98 Funding
  - Governors May Revision - \$53.7 billion
  - State Budget - \$53.6
- K-12 Deferral Buy Down
  - Governors May Revision - \$2.24 billion
  - State Budget \$2.065 billion
- K-14 Total Midyear Trigger Reductions
  - Governors May Revision - \$5.49 billion
  - State Budget \$5.4 billion

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## State Budget Continued

- K-12 Revenue Limit per ADA Trigger Reductions
  - Governors May Revision - \$441
  - State Budget - \$457 per ADA
- Weighted Student Funding Formula
  - Governors May Revision – Implement only if tax increase initiative passes
  - State Budget – Eliminate for 2012-13
- Transportation Funding
  - Governors May Revision – Continues as is
  - State Budget – Continues as is

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## State Budget Continued

- **Transitional Kindergarten Implementation**
  - Governors May Revision – Optional
  - State Budget – Required
- **Mandated Costs Reform**
  - Governors May Revision – Block grant per ADA only
  - State Budget – Block grant per ADA or continue current method (Annual Decision)
- **State's Reserve (Rainy Day Fund)**
  - Governors May Revision - \$1.0 billion
  - State Budget – \$1.0 billion

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## Next Steps

- 2012-13 EGUSD 45-day Revised Budget      August 21, 2012
- 2011-12 EGUSD Unaudited Actuals      September 2012
- 2012-13 1<sup>st</sup> Interim Report      December 2012
- 2012-13 2<sup>nd</sup> Interim Report      March 2013

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**Board Agenda Item****Subject:**Division: Facilities and Planning**Adjustment to School Facilities Fees****Action Requested:**

The Board is asked to 1) conduct a public hearing to receive oral and written comments regarding the adjustment to the school facilities fees, 2) close the public hearing, 3) review, consider and adopt the findings contained in Resolution No. 60, 2012-13 and Resolution No. 61, 2012-13 approving the May 2012 School Facilities Needs Analysis/Fee Justification Study and the increased Level 1 Fee for commercial development and the increased Level 2 and Level 3 Fees for residential development identified therein.

**Discussion:**

Pursuant to Education Code Section 17620, Government Code Section 65995, and Government Code Section 66016 et seq. the District is required to adopt a Fee Justification Study in order to levy the increased statutory ("Level 1") school fees on commercial/industrial development recently approved by the State Allocation Board. Pursuant to Education Code Section 17620 and Government Code Sections 65995 et seq., the District is also required to adopt a School Facilities Needs Analysis ("SFNA") in order to justify the levy of alternative school fees ("Level 2 Fees" and "Level 3 Fees") on new residential development.

The law provides for statutory school impact fees, commonly referred to as Level 1 fees, to be increased for inflation every two years at the State Allocation Board's January meeting; however, the District is required to adopt a Fee Justification Study in order to levy the Level 1 commercial fees. At its January 2012 meeting, the State Allocation Board elected to increase the Level 1 fees for commercial/industrial development from \$0.47 to \$0.51 per square foot.

The May 2012 combination SFNA/Fee Justification Study, prepared by ODELL Planning & Research, Inc. calculates the District's new Level 2 fee to be \$4.66 per square foot of new residential development and justifies the District charging the increased statutory commercial school fee amount of \$0.51 per square foot. Prior to adopting the SFNA/Fee Justification Study, the Board must conduct a public hearing and respond to any comments it receives.

This new Level 2 rate of \$4.66 per square foot represents an increase of \$0.34 over the current rate of \$4.32 per square foot. The increased fee is a result of an increase in the amount of the state's school construction cost allowance, higher site acquisition costs and a slight increase in our student yield factors. These factors were mitigated by a slight increase in the average square footage of residential units which kept the fee from increasing further. To put this into perspective, based upon the proposed new rate, the school impact fee for the construction of a new 2,500 square foot home in our district would go up from \$10,800 to \$11,650.

The District's May 2012 SFNA/Fee Justification Study was made available for public review beginning on June 8, 2012, as required by law for the adoption of alternative school fees. At the June 19, 2012, meeting, the Board of Education received information regarding the May 2012 SFNA/Fee Justification Study and the proposed school impact fee adjustments.

It is recommended that the Board conduct a public hearing and review, consider, and adopt the findings contained in Resolution No. \_\_\_, 2012-13 and Resolution No. \_\_\_, 2012-13 approving the May 2012 School Facilities Needs Analysis/Fee Justification Study and adopting the Level 1 Fee for commercial and industrial development and the increased Level 2 and Level 3 Fees for residential development identified therein.

School facilities fee adjustments are not subject to the provisions of the California Environmental Quality Act (CEQA).

**Financial Summary:** N/A**Prepared By:** Kim Williams *KW***Division Approval:** Robert Pierce *RP***Prepared By:** Bill Heinicke *WH***Superintendent Approval:** Steven M. Ladd, Ed.D. *SL*

RESOLUTION NO. 60

**A RESOLUTION OF THE GOVERNING BOARD OF THE  
ELK GROVE UNIFIED SCHOOL DISTRICT APPROVING  
THE INCREASE OF STATUTORY SCHOOL FEES  
IMPOSED ON RESIDENTIAL, COMMERCIAL AND  
INDUSTRIAL DEVELOPMENT PURSUANT TO  
EDUCATION CODE SECTION 17620 AND GOVERNMENT  
CODE SECTION 65995**

**WHEREAS**, the Governing Board ("Board") of the Elk Grove Unified School District ("District") provides for the educational needs for students in grades K-12 within the City of Elk Grove ("City"), the City of Sacramento, the City of Rancho Cordova, as well as the unincorporated areas of Sacramento County ("County"); and

**WHEREAS**, Education Code Section 17620 et seq. and Government Code Section 65995 authorize the governing board of any school district within the State of California ("State") to levy a fee against new residential, commercial and industrial development projects within the school district for the purpose of funding the construction and reconstruction of school facilities; and

**WHEREAS**, the Board has previously adopted and imposed statutory school fees in the amount of \$.47 per square foot of new commercial and industrial development in accordance with the fee justification study previously adopted by the District ("Statutory School Fees"); and

**WHEREAS**, pursuant to Government Code Section 65995(b)(3), the State Allocation Board, at its January 25, 2012, meeting, increased the maximum amount of the Statutory School Fees to \$.51 per square foot of new commercial and industrial development as provided in Government Code Section 65995(b)(2); and

**WHEREAS**, the Board has determined that the school facilities of the District continue to operate at overcapacity and that the educational programs are seriously impacted by the increasing student population caused by new commercial and industrial development within the boundaries of District; and

**WHEREAS**, new development continues to generate additional students for the District's schools and the District is required to accommodate such students; and

**WHEREAS**, the District does not have sufficient funds available for the construction or reconstruction of school facilities, including acquisition of school sites, construction of

permanent school facilities, and interim school facilities to accommodate students generated from new development; and

**WHEREAS**, the Board has reviewed, considered, and based its findings on the reports prepared by ODELL Planning & Research, Inc. entitled "Development Fee Justification Study/School Facilities Needs Analysis" ("SFNA/Fee Study") and dated May 2012, which analyzes the District's current school facilities, the estimated number of students which will be generated by new residential, commercial and industrial development within the District, and the estimated costs which will be required to construct permanent school facilities to accommodate the students generated by such new development; and

**WHEREAS**, the findings in the SFNA/Fee Study demonstrate that the estimated costs of providing school facilities for students generated by new development will exceed the maximum amount of revenue which will be collected from Statutory School Fees levied pursuant to Education Code Sections 17620 et seq., and Government Code Section 65995; and

**WHEREAS**, the SFNA/Fee Study justifies the District's imposition of Statutory School Fees on new commercial and industrial construction as set forth in this Resolution by analyzing specific categories of commercial and industrial development which were determined to impact the District's school facilities based upon the square footage of the construction, the anticipated number of employees and the number of new students generated by such employees; and

**WHEREAS**, this Board deems it to be necessary, desirable and in the best interest of the students, teachers, parents and electorate of the District that the Statutory School Fees levied by the District under Education Code Sections 17620, 17623 and Government Code Section 65995 increase to \$.51 per square foot of new commercial and industrial development; and

**WHEREAS**, the Statutory School Fees levied against new commercial and industrial development will be used to finance school facilities necessary to accommodate students generated from such new development, including but not limited to, acquisition of new school sites, remodeling of existing school facilities, acquiring and installing additional portable classrooms and related facilities in accordance with Education Code Section 17620; and

**WHEREAS**, the SFNA/Fee Study has been reviewed by the Board and District staff in accordance with the California Environmental Quality Act ("CEQA"); and

**WHEREAS**, no city or county may issue a building permit for any new residential, commercial or industrial development within the District absent a certification by the District of

compliance by the owner/developer with the requirements regarding school facilities fees as set forth in Education Code Section 17620 et seq., and Government Code Section 65995; and

**WHEREAS**, the appropriate land use jurisdictions will be notified of the adoption of the SFNA/Fee Study and the increased Statutory School Fees levied by the District; and

**WHEREAS**, the District (1) has published notice of and made available to the public, at least ten (10) days prior to its public meeting, the SFNA/Fee Study and data indicating the estimated cost required to provide the service for which the increased Statutory School Fees are levied and the revenue sources anticipated to provide the service as demonstrated in the Studies; (2) has mailed notice at least fourteen (14) days prior to this meeting to all interested parties who have requested, in writing, notice of adoption of a fee justification study for the levy of Statutory School Fees pursuant to Government Code Section 65995; and (3) has held a duly noticed, regularly scheduled public meeting at which oral and written testimony was received regarding the SFNA/Fee Study and the proposed increase in Statutory School Fees.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE ELK GROVE UNIFIED SCHOOL DISTRICT AS FOLLOWS:**

Section 1. The Board has reviewed the SFNA/Fee Study and hereby adopts the findings contained therein.

Section 2. The Board establishes the Statutory School Fees levied against all new commercial and industrial development as provided in Government Code Section 65995(b)(2), as follows:

Retail/Service	\$.51
Office	\$.51
Hospitals	\$.51
Light and Heavy Industrial	\$.51
Warehouse	\$.51
Lodging	\$.51
Self-Storage	\$.51

Section 3. The Board has reviewed the SFNA/Fee Study and finds, based upon the SFNA/Fee Study, information and testimony presented in conjunction therein, as follows:

Section 3.1. New commercial and industrial development will result in a substantial increase in student enrollment which will require the District to provide additional school facilities to accommodate new growth, and therefore a reasonable relationship exists between the District's Statutory School Fees, which are necessary to fund the construction and reconstruction of school facilities to accommodate such new growth, and the types of development on which the Statutory School Fees will be imposed.

Section 3.2. New commercial and industrial development will result in a substantial increase in student enrollment which will require the District to provide additional school facilities and therefore a reasonable relationship exists between the District's need for new and reconstructed school facilities and the types of development on which the Statutory School Fees will be imposed.

Section 3.3. Statutory School Fees levied on new commercial and industrial development will be used to finance school facilities necessary to serve students generated from such development.

Section 4. The Board finds that a separate account has been established for the deposit of Statutory School Fee revenue collected from commercial/industrial development and that said account has at all times since been separately maintained, except for temporary investments, from other funds of the District.

Section 5. The Board finds that the funds of the account, described in Section 5, consisting of the proceeds of Statutory School Fees have been imposed for the purposes of constructing and reconstructing those school facilities necessitated by new commercial/industrial development, and that, these funds may be expended for those purposes. The Statutory School Fee revenue may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b), and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the Statutory School Fee revenue collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees.

Section 6. The Board hereby establishes a process that provides the party against whom the commercial/industrial Statutory School Fees are imposed an opportunity for a hearing to appeal the imposition of Statutory School Fees on a commercial/industrial development project as required by Education Code Section 17621(e)(2). The appeal process is as follows:

Section 6.1. Within ten (10) calendar days of being notified, in writing, by personal delivery or deposit in the U.S. Mail, of the commercial and industrial Statutory School Fees to be imposed on a particular commercial and industrial project, or within ten (10) calendar days of paying the commercial and industrial Statutory School Fees pursuant to Education Code Section 17620(a)(1)(A), a party shall file a written appeal with the District's Associate Superintendent of Facilities and Planning or his/her designee regarding the imposition of commercial and industrial Statutory School Fees. The party shall state in the written appeal the grounds for opposing the imposition of commercial and industrial Statutory School Fees and the written appeal shall be served by personal delivery or certified or registered mail to the Associate Superintendent of Facilities and Planning or his/her designee.

Section 6.2. The possible grounds for an appeal include, but are not limited to, the inaccuracy of including the project within the category pursuant to which the commercial and industrial Statutory School Fees are to be imposed or that the employee generation or student generation factors utilized under the applicable category are inaccurate as applied to the project.

Section 6.3. The Associate Superintendent of Facilities and Planning or his/her designee shall render a written decision within thirty (30) calendar days following the receipt of the written appeal, unless an extension is agreed to by both parties. The Associate Superintendent of Facilities and Planning or his/her designee shall deliver the written decision by certified or registered mail to the last known address of the party.

Section 6.4. The party against whom the commercial and industrial Statutory School Fees are imposed may appeal to the Board the decision of the Associate Superintendent of Facilities and Planning or his/her designee. Any appeal to the Board must be filed within ten (10) calendar days of receipt of the Associate Superintendent of Facilities and Planning's written decision.

Section 6.5. The party appealing to the Board the decision of the Associate Superintendent of Facilities and Planning or his/her designee shall state in the written

appeal to the Board the grounds for opposing the decision of the Associate Superintendent of Facilities and Planning or his/her designee. The written appeal shall be served by personal delivery or certified or registered mail to the President of the Board.

Section 6.6. The possible grounds for an appeal to the Board of the decision of the Associate Superintendent of Facilities and Planning or his/her designee include, but are not limited to, the inaccuracy of including the project within the category pursuant to which the commercial and industrial Statutory School Fees are to be imposed or that the employee generation or student generation factors utilized under the applicable category are inaccurate as applied to the project.

Section 6.7. Within ten (10) calendar days of receipt of the written appeal to the Board of the decision of the Associate Superintendent of Facilities and Planning or his/her designee regarding the imposition of commercial and industrial Statutory School Fees, the Board Secretary or his designee shall give notice in writing of the date, place and time of the hearing before the Board, to the party appealing the decision of the Associate Superintendent of Facilities and Planning or his/her designee. The Board shall notice and conduct said hearing at the next available regular or special meeting of the Board, provided that the appealing party is given notice at least five (5) calendar days prior to the meeting of the Board. The Board shall render a written decision on the appeal within thirty (30) calendar days following the Board's hearing on the party's appeal, and serve the Board's decision by certified or registered mail to the last known address of the appealing party.

Section 6.8. The party appealing the imposition of the commercial and industrial Statutory School Fees shall bear the burden of establishing that the commercial and industrial Statutory School Fees are improper.

Section 7. No statement or provision set forth in this Resolution, or referred to herein shall be construed to repeal any preexisting fee previously imposed by the District on any residential or nonresidential development.

Section 8. The Board finds and determines that the adoption or imposition of Statutory School Fees in accordance with Government Code Section 65995 is statutorily exempt from CEQA pursuant to Code Section 17621(a).

Section 9. District staff is directed to file a Notice of Exemption with the Sacramento County Clerk's Office.

Section 10. District staff is hereby instructed to work with the appropriate land use jurisdictions to ensure compliance with Education Code Section 17620(b), which provides that no city or county may issue a building permit for any development project within the District without certification by the District of compliance by that development project with the school facilities fee requirements of this Resolution. The Board determines that Statutory School Fees are not subject to Government Code Section 66007, and that a Certificate of Compliance is required, prior to the issuance of any building permit.

Section 11. District staff is hereby instructed to transmit certified copies of this Resolution, accompanied by all relevant supporting documentation including the SFNA/Fee Study and a map of the boundary area of the District subject to the Statutory School Fees, to all appropriate land use jurisdictions issuing building permits within the District, informing each of them of the District's current school facilities fee for development projects.

Section 12. The Statutory School Fees designated herein shall take effect sixty (60) days from the date of this Resolution.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of July 2012, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Governing Board  
Elk Grove Unified School District

ATTEST:

\_\_\_\_\_  
Secretary, Governing Board  
Elk Grove Unified School District

RESOLUTION NO. 61

**A RESOLUTION OF THE GOVERNING BOARD OF THE  
ELK GROVE UNIFIED SCHOOL DISTRICT  
ADOPTING A SCHOOL FACILITIES NEEDS ANALYSIS AND  
ESTABLISHING AND ADOPTING ALTERNATIVE SCHOOL FACILITY  
FEES IN ACCORDANCE WITH GOVERNMENT CODE  
SECTIONS 65995.5, 65995.6, AND 65995.7**

**WHEREAS**, the Governing Board of the Elk Grove Unified School District ("Board") has elected to participate in the school facilities funding program established pursuant to the Leroy F. Greene School Facilities Act of 1998 ("Act") for both modernization and new construction projects; and

**WHEREAS**, under the Act, the Board may establish fees to offset the cost of school facilities made necessary by new construction following the making of certain findings; and

**WHEREAS**, the Elk Grove Unified School District ("District") has undertaken a review of its eligibility to establish fees under the Act; and

**WHEREAS**, the District has completed and certified State Allocation Board ("SAB") Form 50-04 (Application for Funding) and SAB Form 50-05 (Fund Release Authorization) for new construction funding prior to the adoption of this Resolution; and

**WHEREAS**, at least twenty percent (20%) of the District's teaching stations are relocatable classrooms; and

**WHEREAS**, the District meets the bonding capacity requirements of the Act; and

**WHEREAS**, the District has prepared an analysis entitled "Schools Facility Needs Analysis/Development Fee Justification Study," dated May 2012, (the "Needs Analysis") for purposes of adopting alternative school facility fees pursuant to Government Code Sections 65995.5 ("Level 2 Fee") and 65996.7 ("Level 3 Fee") (collectively referred to as "Alternative School Facility Fees") in accordance with applicable law; and

**WHEREAS**, the Board has reviewed and considered the Needs Analysis which includes all of the findings required by applicable law, including an analysis of the

purpose of the Alternative School Facility Fees and the reasonable relationship between the Alternative School Facility Fees and the need for new school facilities to accommodate students generated from new residential construction; and

**WHEREAS**, the District does not have sufficient funds available for the construction or reconstruction of school facilities, including acquisition of school sites, construction of permanent school facilities, and interim school facilities to accommodate students generated from new development; and

**WHEREAS**, the Board has satisfied all of the requirements of Government Code Section 65995.5 to be eligible to establish and levy fees pursuant to the Act; and

**WHEREAS**, in accordance with Government Code Sections 65995.5, 65995.6 and 65995.7, the purpose of this Resolution is to adopt a Needs Analysis and to establish and levy fees under the provisions of the Act consistent with the information and data set forth in the Needs Analysis and upon such other information and documentation prepared by or on file with the District, as presented and described to the Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE GOVERNING BOARD OF THE ELK GROVE UNIFIED SCHOOL DISTRICT AS FOLLOWS:**

Section 1.     Recitals. The above recitals are true and correct.

Section 2.     Procedure. The District has complied with all applicable notice, public review, and hearing requirements necessary to adopt the Needs Analysis and establish and levy fees under the Act. Specifically:

(a) Prior to the adoption of this Resolution, the Board conducted a public hearing to adopt the Needs Analysis at its July 10, 2012, regular meeting at which time all persons desiring to comment on the Needs Analysis were heard and all information was duly considered.

(b) Notice of the time and place of the public hearing, including the location and procedure for viewing or requesting a copy of the proposed Needs Analysis and any proposed revision of the Needs Analysis, has been published in a newspaper of general circulation in accordance with Government Code Section 65995.6(d), and a

notice, including a statement that the Needs Analysis required by Government Code Section 65995.6 was available, was mailed at least 30 days prior to the public hearing to any interested party who had previously filed a written request with the District for mailed notice of the meeting on new or increased fees or service charges within the period specified by law.

(c) At least 30 days prior to the public hearing, the District made available to the public in its Needs Analysis, data indicating the amount of the costs, or estimated costs, required to provide the facilities for which the fee is to be levied pursuant to this Resolution, and the revenue sources anticipated to provide this service.

(d) By way of a public meeting, the Board received oral and written presentations by District staff which are summarized and contained in the District's Needs Analysis and the District's applications and related documents filed with the State Allocation Board in accordance with relevant law, along with materials which formed the basis for the action taken pursuant to this Resolution.

Section 3. Findings. The Board has reviewed the provisions of the Needs Analysis as it relates to proposed and potential development, the resulting school facilities needs, the cost thereof, and the available sources of revenue including the fees provided by this Resolution, and based thereon and upon all other written and oral presentations to the Board, the Board hereby approves and adopts the Needs Analysis and makes the following findings:

(a) Enrollment at the various District schools is presently at or exceeding capacity;

(b) Additional development projects within the District, whether new residential construction or residential reconstruction involving increases in habitable area will increase the need for school facilities;

(c) Without the addition of new school facilities, further residential development projects within the District will result in a significant decrease in the quality of education presently offered by the District;

(d) New residential development is projected within the District's boundaries and the enrollment produced thereby will exceed the capacity of the schools of the District. Projected development within the District, without additional school facilities, will result in conditions of overcrowding which will impair the normal functioning of the District's educational programs;

(e) The fees proposed in the Needs Analysis and levied pursuant to this Resolution are for the purpose of providing adequate school facilities and related support facilities to maintain the quality of education offered by the District;

(f) The fees proposed in the Needs Analysis and levied pursuant to this Resolution will be used for construction and reconstruction of school facilities and support facilities as identified in the Needs Analysis;

(g) The uses of the fees proposed in the Needs Analysis and levied pursuant to this Resolution are reasonably related to the types of development projects on which the fees are imposed;

(h) The fees proposed in the Needs Analysis and levied pursuant to this Resolution bear a reasonable relationship to the need for school and support facilities created by the types of development projects on which the fees are imposed;

(i) The fees proposed in the Needs Analysis and levied pursuant to this Resolution do not exceed the estimated amount required to provide funding for the construction of reconstruction of school and support facilities for which the fees are levied; and in making this finding, the Board declares that it has considered the availability of revenue sources anticipated to provide such facilities, including general fund revenue; and

(j) The fees will be collected for school and support facilities for which an account has been established and funds appropriated and for which the District has adopted a construction schedule or in some instances, will be used to reimburse the District for expenditures previously made.

Section 4. Determination of Eligibility.

(a) The District has submitted a timely application to the State Allocation Board for new construction funding, and has met the eligibility requirements for new construction funding pursuant to the provisions of the Leroy F. Green School Facilities Act of 1998.

(b) In accordance with the provisions of Government Code Section 65995.5(b)(3)(C) and 65995.5(b)(3)(D), the District meets the local bonding capacity requirements and the District uses relocatable classrooms for at least 20% of its teacher stations.

Section 5. Adoption of Needs Analysis.

(a) The Board has reviewed the provisions of the Needs Analysis along with such oral and written information as has been presented by District staff and consultants and has determined that the Needs Analysis meets the requirements of Government Code Section 65995.6 and is a suitable basis for the establishment of Level 2 and Level 3 fees in accordance with the provisions of Government Code Section 65995.5 and 65995.7, and hereby adopts the Needs Analysis.

Section 6. Determination and Establishment of Fees. Based upon the foregoing findings, the Board hereby establishes and levies a new fee upon residential construction within the District, to be known as the "Level 2 Fee" and the "Level 3 Fee" as follows:

(a) **Level 2 Fees.** The Level 2 Fee for new residential construction is hereby established and set at the rate of \$4.66 per square foot of residential development. The Level 2 Fee shall be collected as a precondition to the issuance of any building permit for construction within the District's boundaries.

(b) **Level 3 Fees.** In accordance with the provisions of Government Code Section 65995.7, the District's Board is authorized to establish a fee in an amount higher than the Level 2 fee in the event the State Allocation Board is no longer approving

apportionments for new construction in accordance with Education Code Section 17072.20 et seq. due to lack of funds, and the State Allocation Board has notified the Secretary of the Senate and Chief Clerk of the Assembly, in writing, of the determination that such funds are no longer being allocated. In the event that on or before the Anniversary Date of this Resolution as defined below, the State Allocation Board is no longer approving apportionments due to inadequate funding and such fact is relayed to the appropriate state representatives, a fee calculated pursuant to Government Code Section 65995.7, the Level 3 fee, may be levied. The Level 3 Fee for residential construction is hereby established and set at the rate of \$9.33 per square foot of residential development.

(c) The Level 3 Fee shall be placed in effect immediately by action of the Superintendent, without any additional action by the Board other than a determination by the Superintendent that the requirements of Government Code Section 65995.7 as outlined above have been met.

Section 7. Fee Adjustments and Limitations. The fees established herewith shall be subject to the following:

(a) The District's Level 2 Fee (or the Level 3 Fee when applicable) shall be effective for a period of one year following the effective date of this Resolution as set forth below and shall be reviewed annually to determine if such fee is to be re-established or revised.

(b) The Level 2 Fee established hereby (or the Level 3 Fee when applicable) shall not apply during the term of any contract entered into between a subdivider or builder and the District, or any applicable city or county on or before January 1, 1987, that requires the payment of a fee, charge or dedication for the construction of school facilities as a condition to the approval of residential development.

(c) The Level 2 Fee established hereby (or the Level 3 Fee when applicable) shall not apply during the term of any contract entered into between a person and the District or any applicable city or the County, after January 1, 1987 but before

November 4, 1998, that requires payment of a fee, charge, or dedication for school facilities mitigation.

(d) The Level 2 Fee established hereby (or the Level 3 Fee when applicable) shall not apply to any construction that is not subject to a contract such as described above, but that is carried out on real property for which residential development was made subject to a condition relating to school facilities imposed by a state or local agency in connection with a legislative act approving or authorizing such residential development after January 1, 2000, such construction shall be subject to the Level 2 Fee or the Level 3 Fee as applicable.

Section 8. Additional Mitigation Methods. The policies set forth in this Resolution are not exclusive, and the Board reserves the authority to undertake other or additional methods to finance school facilities including but not limited to the Mello-Roos Community Facilities Act of 1982 (Government Code §§53311, et seq.) and such other funding mechanisms as are authorized by Government Code Section 65996. This Board reserves the authority to substitute the dedication of land or other property or other form of mitigation requirement in lieu of the fees levied by way of this Resolution at its discretion, so long as the reasonable value of land to be dedicated does not exceed the maximum fee amounts contained herein or modified pursuant hereto.

Section 9. Implementation. For construction projects within the District, the Superintendent, or the Superintendent's designee, is authorized to issue Certificates of Compliance upon the payment of any fee levied under the authority of this Resolution.

Section 10. California Environmental Quality Act. The Board hereby finds that, in accordance with Government Code Section 65995.6(g), the fees established pursuant to this Resolution are exempt from the provisions of the California Environmental Quality Act (CEQA), and hereby directs District staff to file a Notice of Exemption with the Office of the Sacramento County Clerk.

Section 11. Effective Date. The Board orders that the fees established hereby shall take effect immediately after adoption of this Resolution and shall be in effect for one (1) year.

Section 12. Notification of Local Agencies. The Secretary of the Board or District staff designee is hereby directed to forward certified copies of this Resolution, accompanied by all relevant supporting documentation including the Needs Analysis, and a map of the boundary area of the District subject to the Level 2 Fees and Level 3 Fees, to all appropriate land use jurisdictions issuing building permits within the District, informing each of them of the District's current school facilities fee for development projects.

Section 13. Severability. If any portion of this Resolution is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares its intent to adopt this Resolution irrespective of the fact that one or more of its provisions may be declared invalid subsequent hereto.

**APPROVED, PASSED and ADOPTED** by the governing board of the Elk Grove Unified School District this 10<sup>th</sup> day of July, 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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President, Governing Board  
Elk Grove Unified School District

ATTEST:

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Secretary, Governing Board  
Elk Grove Unified School District

**Board Agenda Item**

**Subject:** Elk Grove Unified School District Community Facilities District  
2012-2013 Tax Report and First Reading of Ordinance No. 1, 2012-2013

**Division:** Facilities and Planning

**Action Requested:**

The Board, acting on behalf of the Elk Grove Unified School District Community Facilities District No. 1, is asked to (1) receive the 2012-2013 Elk Grove Unified School District Community Facilities District Tax Report, (2) receive input from property owners appealing a specific parcel tax, (3) conduct a first reading of Ordinance No. 1, 2012-2013, and (4) continue the item to the regular meeting of August 21, 2012, for adoption.

**Discussion:**

Administration has prepared the 2012-2013 Elk Grove Unified School District Community Facilities District Tax Report, which sets the tax rate for each parcel within the District. The rate is based on information on each parcel in the District and tax formulas established by the passage of Measure A on April 28, 1987, and again on March 10, 1998, with amendments. The Tax Report will be used by the County of Sacramento to prepare tax bills and collect tax revenues for the 2012-2013 tax year. The Mello-Roos Act requires that the Board, acting on behalf of the Elk Grove Unified School District Community Facilities District No. 1, adopt the Tax Report as a regular agenda item. The Act requires that the action taken by the Board is in the form of adopting an ordinance. Ordinance No. 1, 2012-2013, when adopted by the Board, allows the Administration to make changes to the Tax Report in response to appeals from taxpayers, or, otherwise, to correct errors in the application of the special tax to particular parcels.

The Administration requests that the Board conduct a first reading of Ordinance No. 1, 2012-2013 (Exhibit A). The Board should conduct a final reading and adoption of the Ordinance on August 21, 2012.

The Financial Plan, adopted on January 26, 1987, allows for the appeal of the tax rate for a parcel. The Board should receive input from the public regarding appeals of a specific tax for a parcel of land only. The actual tax formula cannot be appealed since the formula was established by the electorate when they approved Measure A. All appeals should be directed to the Administration for consideration and the Board should proceed with the adoption of the Tax Report and Ordinance No. 1, 2012-2013 (Exhibit A).

The 2012-2013 Tax Report continues the current and maximum tax rate of \$3.82 per month (or \$45.84 per year) for "existing" development and \$9.82 per month (or \$117.84 per year) for "future" development per equivalent taxable unit according to the manner specified in Resolution No. 27, 1986-87. Due to the March 10, 1998, bond election, future development occurring from July 1, 1998 – June 30, 2001 will be assessed at \$15.00 per month (or \$180.00 per year) per taxable unit and future development occurring from July 1, 2001, will be assessed \$16.67 per month (or \$200.00 per year) per taxable unit.

The attached summary of the Tax Report indicates preliminary tax revenue information. The Tax Report will be delivered to the Sacramento County Auditor's Office no later than August 24, 2011. The Senior Citizen/Disabled Person Tax Reduction period closed on June 30, 2012. Those who did not renew by that date will have their reduction deleted from the tax roll. Therefore, the "Senior Reductions" number is expected to change and the change will be reflected in the August 21, 2012, Board Item.

Attachment

**Financial Summary:** N/A

Prepared By: Marcia Grambusch *kwg* Division Approval: Robert Pierce *RP*

Prepared By: Kim Williams *kwg* Superintendent Approval: Steven M. Ladd, Ed.D. *smf*

# PRELIMINARY

## Summary of the 2012-2013 Tax Report\*

Tax Rate Description/Category	2012-2013 Tax Levy	2011-2012 Tax Levy	Percentage Change
Tax Revenue	\$14,120,417	\$14,573,266	-3.1%
Parcels	100,861	100,801	0.1%
Taxable Units	128,363	130,460	-1.6%
Total Dwelling Units	119,204	124,754	-4.4%
Existing Dwelling Units	33,544	33,528	0.0%
Future Planned Dwelling Units	10,140	15,563	-34.8%
Future Approved Dwelling Units	75,520	75,663	-0.2%
Commercial/Industrial Acres	6,206	6,149	0.9%
Senior Reductions	3,721	3,721	0.0%

*\*Subject to update and corrections as required*

ELK GROVE UNIFIED SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICT NO. 1

**ORDINANCE NO. 1, 2012-2013**

An Ordinance of the Board of Education of the Elk Grove Unified School District, Acting on Behalf of the Elk Grove Unified School District Community Facilities District No. 1, Approving the Elk Grove Unified School District Community Facilities District No. 1 Tax Report, Fiscal Year 2012-2013, and Levying and Apportioning the Special Tax as Provided Therein.

**WHEREAS**, the Board of Education of the Elk Grove Unified School District (the "Board") on January 26, 1987, duly adopted its Resolution No. 27, 1986-87 (the "Resolution") reconfirming the establishment of the Elk Grove Unified School District Community Facilities District No. 1 (the "Community Facilities District") for the purpose of providing for the financing of certain facilities in and for the Community Facilities District and providing for the levy of a special tax in and for the Community Facilities District; and

**WHEREAS**, at elections held in the Community Facilities District on April 28, 1987, and March 10, 1998, the qualified electors therein duly authorized the levy and collection of a special tax to be used for the purpose of paying the costs of such facilities; and

**WHEREAS**, the Elk Grove Unified School District Community Facilities District No. 1 Tax Report, Fiscal Year 2012-2013, (the "Tax Report") has been submitted to the Board, and the Board has determined to approve the Tax Report and to levy the special tax at the rates specified in the Tax Report and to apportion them in the manner specified in the Resolution;

**NOW, THEREFORE**, the Board of Education of the Elk Grove Unified School District, acting on behalf of the Elk Grove Unified School District Community Facilities District No. 1, ordains as follows:

**SECTION 1.** The Elk Grove Unified School District Community Facilities District No. 1 Tax Report, Fiscal Year 2012-2013, in the form submitted to this meeting and on file with the Board, is hereby approved and adopted. The Superintendent and his designees are hereby authorized to make changes to the Tax Report in response to appeals from taxpayers, or, otherwise, in order to correct errors in the application of the special tax to particular parcels.

**SECTION 2.** Pursuant to Section 53340 of the Government Code of the State of California, the special tax is hereby levied at the rates specified in the Tax Report and is hereby apportioned in the manner specified in the Resolution (and as more particularly described in the Tax Report).

**SECTION 3.** The Superintendent shall deliver the Tax Report, together with a certified copy of this Ordinance, to the Auditor of the County of Sacramento no later than August 24, 2012.

**SECTION 4.** Pursuant to Section 53340 of the Government Code for the State of California, the special tax shall be collected by the Tax Collector of the County of Sacramento in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same procedure, sale, and lien priority in case of delinquency as is provided for ad valorem taxes.

**SECTION 5.** In order to have the tax levied hereby collected in the next tax collection period and thereby available to finance the facilities approved by the electors of the Community Facilities District, the Tax Report, together with an ordinance which has been duly adopted and is in effect, must be delivered to the Auditor of the County of Sacramento no later than August 24, 2012.

ELK GROVE UNIFIED SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICT NO. 1

**ORDINANCE NO. 1, 2012-2013**

**SECTION 6.** The Clerk of the Board is hereby directed to cause this ordinance to be published within fifteen (15) days after its adoption in The Elk Grove Citizen, a newspaper of general circulation in the Community Facilities District.

**PASSED AND ADOPTED** by the Board of Education of the Elk Grove Unified School District this 21st day of August 2012 by the following vote, to wit:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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President of the Board of Education of the  
Elk Grove Unified School District

**ATTEST:**

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Clerk of the Board of Education of  
the Elk Grove Unified School District

Agenda Item No: 8

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: July 10, 2012

Subject:**MELLO-ROOS TAX FORECLOSURE RESOLUTION**Department:

Finance &amp; School Support

Action Requested:

The Board is asked to approve the attached Resolution # 62, 2012-13, ordering that the delinquent taxes as defined in Exhibit A of the resolution be collected through judicial foreclosure, and that the County Tax Collector be relieved of further duty to collect them. The Board is also asked to authorize Administration to finalize the resolution upon receipt of updated delinquency information as provided by the County Tax Collector's Office through August 2012.

Discussion:

On October 14, 1987, the Board adopted Resolution #18, 1987-88, which specified the guidelines for Foreclosure of Special Tax Liens in Section 7.10. This was modified on October 19, 1998, when the Board adopted Resolution #20, 1998-99, in which the guidelines for Foreclosure of Special Tax Liens became Section 6.10.


The guidelines require a foreclosure (1) on individual property owners whose delinquencies exceed \$25,000.00, and (2) on all property owners if more than 10% of the total taxes are delinquent.

On June 21, 2012, the District received information from the Sacramento County Tax Collector's office regarding delinquent special tax levies for 2011-12 as of June 18, 2012. The County Tax Collector's office has stipulated a deadline of August 10, 2012, for the District to file the *Notice of Intent* to foreclose, provide a copy to their office, and advise the Sacramento County Tax Collector to remove those parcels from the redemption roll. The County reserves "the right not to process the *Notices of Intent* and strip the related special assessments from the redemption system after the deadline."


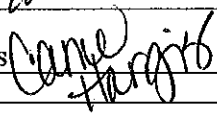
Pursuant to Resolution #20, 1998-99, and Government Code Section 53311 et seq, the District intends to institute foreclosure proceedings against the owners of delinquent parcels (to be identified and provided at future board meeting) as required by the bond covenants.

Financial Summary:

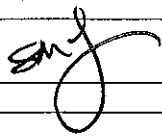
This action will aid in the collection of up to \$145,771.68 from property owners with taxes due to the District of \$25,000 or more. All legal fees and court costs of foreclosure are ordinarily paid by the owners of the delinquent parcels.

Prepared By: Eric Walle 

Division Approval:

Rich Fagan Prepared By: Carrie Hargis 

Superintendent Approval:

Steven M. Ladd, Ed.D. 

**ELK GROVE UNIFIED SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICT #1**

RESOLUTION NO. 62, 2012-13

**RESOLUTION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICT #1  
ORDERING JUDICIAL FORECLOSURE OF  
DELINQUENT SPECIAL TAXES PURSUANT TO  
THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982,  
AND ORDERING THAT THE TAX COLLECTOR  
BE CREDITED WITH THOSE SPECIAL TAX LEVIES**

WHEREAS, The Elk Grove Unified School District Community Facilities District #1 (the "District") has levied special taxes from time to time, resulting in the issuance and sale of special tax bonds pursuant to the provisions of the Mello-Roos Facilities Act of 1982 (Government Code Section 53311 et seq; hereafter referred to as the "Mello-Roos Act"); and

WHEREAS, pursuant to the Mello-Roos Act, the District has duly and regularly levied special taxes, which special taxes and each installment thereof and interest and penalties thereon constitute liens against the lots and parcels of land against which they are made, until the same are paid in the same manner as ad valorem taxes; and,

WHEREAS, under the provisions of the Mello-Roos Act, and Resolution #20 1998-99 of the Elk Grove Unified School District, the Board of Education of the District is authorized to order delinquent taxes due and payable to be collected by an action brought in the superior court to foreclose the lien of those special taxes; and

WHEREAS, when such foreclosure action is ordered, prior to the actual removal of the delinquent installments from the tax roll, the District then records or causes to be recorded in the county recorder's office a Notice of Intent to Remove Delinquent Special Tax Installments from the Tax Roll ("Notice of Intent"); and

WHEREAS, when such Notice of Intent is so recorded, the county tax collector then removes the delinquent installments from the tax roll, and is credited upon the tax roll then in his or her hands with the amount charged against him or her on account of the special taxes to be sued on and to be relieved of further duty in regard thereto; and

WHEREAS, the approval of this Resolution constitutes full compliance with the District's obligation to institute foreclosure proceedings as authorized by the law pursuant to Resolution #20 1998-99 of the Elk Grove Unified School District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Elk Grove Unified School District Community Facilities District #1 as follows:

SECTION 1. (a) Except as specified in paragraph (b) of this section, the Board of Education hereby orders that the delinquent special tax installments greater than \$25,000 listed on the preliminary list of all delinquent special tax installments provided by the Sacramento County Tax Collector attached hereto as Exhibit A and incorporated herein, and all future installments of those special taxes which are not paid when due, be collected by any means authorized under the law including provisions of the Mello-Roos Act, and Resolution #20 1998-99 of the Elk Grove Unified School District, including by bringing one or more actions in the Superior Court of Sacramento County to foreclose the liens thereof preceded by recording one or more Notices of Intent with the Recorder's Office of the County of Sacramento.

(b)(1) If a delinquent special tax installment listed on Exhibit A does not also appear on final list of all delinquent special tax installments provided by the Sacramento County Tax Collector, this order is rescinded as to that installment.

(2) If a delinquent special tax installment listed on Exhibit A is assessed against a lot or parcel of land that is part of a bankruptcy estate under the protection of a bankruptcy stay under federal law, this order is stayed as to that installment until such time as the bankruptcy stay has lapsed or relief from the bankruptcy stay has been granted.

SECTION 2. The District's Associate Superintendent of Finance and School Support is hereby authorized and directed to retain special legal counsel including, if necessary, bankruptcy counsel to institute such proceedings specified in paragraph (b) of Section 1 in the name of the District to foreclose the liens of all such delinquent special taxes.

SECTION 3. The District's Associate Superintendent of Finance and School Support, in cooperation and in conjunction with special counsel, is authorized and directed to transmit a certified copy of this resolution and Notices of Intent to the Auditor/Controller's Office of the County of Sacramento with a letter stating that:

(a) The Board of Education has ordered that the delinquent installments be collected by action brought in the Superior Court of Sacramento County to foreclose the liens thereof;

(b) The Sacramento County Tax Collector is to be credited upon the tax roll then in his hands with the amounts charged against him on account of the special taxes to be sued upon and is to be relieved of further duty in regard thereto; and

(c) All inquiries regarding payment of the delinquent special taxes shall be forwarded to the District's special counsel.

PASSED AND ADOPTED at the regular meeting of the Board of Education of Elk Grove Unified School District on the 10<sup>th</sup> day of July 2012, by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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CHET MADISON, SR.  
President, Board of Education  
Elk Grove Unified School District

(seal)

ATTEST:

Date: \_\_\_\_\_

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STEVEN M. LADD, Ed.D.,  
Secretary to the Governing Board of  
Education for the Elk Grove Unified  
School District

## **EXHIBIT "A"**

**County of Sacramento  
Department of Finance  
Auditor-Controller Division  
Direct Levy Amounts Levied on Secured Tax Roll 2011-2012**

Note: The attached preliminary list represents delinquent assessments greater than \$25,000 as of May 29, 2012. A final listing will be provided by the County of Sacramento on or about July 11, 2012, detailing unpaid assessments to the District as of June 30, 2012. The final report will be used to identify the delinquent assessments upon which the District may pursue judicial foreclosure.

ELK GROVE UNIFIED SCHOOL DISTRICT  
Fiscal Services Department

Preliminary 2011/2012 Mello-Roos Tax Delinquencies as of June 18, 2012  
Individual Owners Owing Over \$25,000

Owner Name	Delinquent Amount as of 6/18/12
BTG EZG Investments LLC	\$ 36,560.00
S360 Somerset LLC / S360 Holdings LLC	\$ 58,320.00
Village Capital Group LLC	\$ 50,891.68
Total	\$ 145,771.68

NOTE: As of 6/18/12, the total delinquency rate is 3.39% for all property owners with delinquent taxes.

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 9  
Supplement No. \_\_\_\_\_  
Meeting Date: July 10, 2012

## Board Agenda Item

**Subject:**

**Department:** Finance & School Support

**BOARD POLICY 1330, USE OF SCHOOL FACILITIES – UPDATED FEE SCHEDULE**

**Action Requested:**

The Board is asked to approve the attached updated fee schedule associated with Board Policy 1330, Use of School Facilities.

**Discussion:**

In accordance with Education Code 38134 of the New Civic Center Act: 38130, et seq. the District has developed a schedule fees and/or rentals for use of school facilities. The fee schedule was last amended on December 1, 2010 as part of revision to Board Policy 1330, Use of School Facilities which was updated to accommodate the changing needs of community partners and the district.

The fee schedule has been updated to reflect an effective date of July 1, 2012 and contains a change on page 2 under the section labeled "Equipment". The proposal is to add clarifying language that the fee for electronic scoreboards is applicable to all classifications and also assessed on high school stadiums in addition to gyms.

**Financial Summary:**

Prepared By: Carrie Hargis *Carrie Hargis*

Division Approval:

Rich Fagan *Rich*

Prepared By: \_\_\_\_\_

Superintendent Approval:

Steven M. Ladd, Ed.D. *smj*

**ELK GROVE UNIFIED SCHOOL DISTRICT  
USE OF FACILITIES FEE SCHEDULES**

**GENERAL FACILITY FEE SCHEDULE  
(Effective Date January 1, 2011)**

(Click on a Classification to view the definition)

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Application Fee (per application) – Non-Refundable	\$10.00	\$20.00	\$20.00
Classroom	\$1.50 per hour	\$3.00 per hour	\$9.00 per hour
Library (Elementary)	\$3.00 per hour	\$6.00 per hour	\$18.00 per hour
Library (Middle/High)	\$4.00 per hour	\$8.00 per hour	\$24.00 per hour
Multipurpose Room – Elementary/As-Is (Weeknight)	\$5.50 per hour	\$11.00 per hour	\$33.00 per hour
Multipurpose Room – Elementary/Modified (Weeknight)	\$13.50 per hour (includes custodial)	\$19.00 per hour (includes custodial)	\$57.00 per hour (includes custodial)
Multipurpose Room – Elementary (Weekend)	\$5.50 per hour plus custodial*	\$11.00 per hour plus custodial*	\$33.00 per hour plus custodial*
Multipurpose Room – Middle/High (Weeknight)	\$8.00 per hour plus custodial* (if necessary)	\$16.00 per hour plus custodial* (if necessary)	\$48.00 per hour plus custodial* (if necessary)
Multipurpose Room – Middle/High (Weekend)	\$8.00 per hour plus custodial*	\$16.00 per hour plus custodial*	\$48.00 per hour plus custodial*
Aux. Gymnasium (Middle/High)	\$7.00 per hour plus custodial on weekends/holiday*	\$14.00 per hour plus custodial on weekends/holiday*	\$42.00 per hour plus custodial on weekends/holiday*
Main Gymnasium (Middle/High)	\$10.00 per hour plus custodial on weekends/holiday*	\$20.00 per hour plus custodial on weekends/holiday*	\$60.00 per hour plus custodial on weekends/holiday*
Stadiums (High) – Synthetic Field, Unlighted	\$2.50 per hour plus custodial*	\$5.00 per hour plus custodial*	\$15.00 per hour plus custodial*
Stadiums (High) – Synthetic Field, Lighted	\$30.00 per hour plus custodial*	\$60.00 per hour plus custodial*	\$180.00 per hour plus custodial*
Stadiums (High) – All-Weather Track, Unlighted	\$2.50 per hour plus custodial*	\$5.00 per hour plus custodial*	\$15.00 per hour plus custodial*
Stadiums (High) – All-Weather Track, Lighted	\$30.00 per hour plus custodial*	\$60.00 per hour plus custodial*	\$180.00 per hour plus custodial*
<b>*Custodial Staff – Weeknight</b>	<b>\$16.00 per hour</b>	<b>\$16.00 per hour</b>	<b>\$16.00 per hour</b>
<b>*Custodial Staff – Saturday Two (2) hour minimum required</b>	<b>\$33.00 per hour</b>	<b>\$33.00 per hour</b>	<b>\$33.00 per hour</b>
<b>*Custodial Staff – Sunday/Holiday Two (2) hour minimum required</b>	<b>\$44.00 per hour</b>	<b>\$44.00 per hour</b>	<b>\$44.00 per hour</b>
Playfields (Elementary)	\$.50 per hour (max \$5/day)	\$1.00 per hour (max \$10/day)	\$1.50 per hour (max \$15/day)

**GENERAL FACILITY FEE SCHEDULE**  
(Effective Date January 1, 2011)

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Playfields (Middle/High)	\$.75 per hour (max \$7.50/day)	\$1.50 per hour (max \$15/day)	\$2.25 per hour (max \$22.50/day)
Baseball/Softball Fields (High)	\$1.00 per hour (max \$10/day)	\$2.00 per hour (max \$20/day)	\$3.00 per hour (max \$30/day)
Stadium Concession Stand	\$20.00 per use	\$20.00 per use	\$20.00 per use
Tennis/Handball Courts	\$.50 per hour	\$1.00 per hour	\$1.50 per hour
Cafeteria (plus Custodial/ Kitchen Staff)	\$7.00 per hour	\$14.00 per hour	\$21.00 per hour
Theater	\$11.00 per hour	\$22.50 per hour	\$45.00 per hour
Parking Lot			\$5.00 per hour
EQUIPMENT:		FEE (PER UNIT)	FEE PERIOD
Electronic Scoreboards (Middle/High School Gyms)		\$20.00	Each use

District Office Fees Schedules

**Facility Rental Fees:**

A two-hour minimum will be charged for building rentals.

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Boardroom (Rooms A, C, D)	\$8.00 per hour	\$16.00 per hour	\$24.00 per hour
Room A Only	\$5.50 per hour	\$11.00 per hour	\$16.50 per hour
Rooms C and D Only	\$3.00 per hour	\$6.00 per hour	\$9.00 per hour
Rooms C or D Only	\$1.50 per hour	\$3.00 per hour	\$4.50 per hour

Additional Fees Schedules

These fees apply when rental is outside of normal school hours. Normal hours are considered to be:

Elementary School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

Middle School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

High School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

**Cafeteria Personnel\*:**      \$24.00 per hour, non-scheduled work hours and Saturdays  
    \$32.00 per hour, non-scheduled work hours, Sundays and holidays

\* Food and Nutrition Services (FNS) employees are responsible for working the clock hours requested by the organizers of the event. Presence of an FNS employee in the kitchen is to ensure proper use of FNS equipment (ovens, warmers, refrigerator access, etc.) and to ensure proper clean-up by members of the organization after the event. The kitchen must be left in the same condition it was found before the event started.

**Security Personnel:**      Off-duty Sheriff (no car)      \$44.07 per hour  
    Off-duty Sheriff (with car)      \$53.07 per hour  
    NOTE: Three-hour minimum charged Monday-Thursday; four-hour minimum  
    charged Friday through Sunday

For all renters, wages for district employees (custodians, cafeteria personnel, etc.) will be charged as needed (set-up, take down, opening, cleaning, etc.) Personnel hours are an estimate; if hours exceed estimate, fees for actual time will be charged.

**PERFORMING ARTS CENTERS FEE SCHEDULE**  
(Effective Date January 1, 2011)

**Facility Rental Fees:**

A six-hour minimum will be charged for building rental.

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Application Fee (per application)- Non-Refundable	\$10.00	\$20.00	\$20.00
Performing Arts Center	\$25.00 per hour	\$50.00 per hour	\$75.00 per hour
Custodial Staff – Weekday	\$16.00 per hour	\$16.00 per hour	\$16.00 per hour
Custodial Staff – Saturday*	\$33.00 per hour	\$33.00 per hour	\$33.00 per hour
Custodial Staff – Sunday*	\$44.00 per hour	\$44.00 per hour	\$44.00 per hour

PAC Technical Director:	\$50.00 per hour
Assistant Technical Director	\$40.00 per hour
Student Technician:	\$7.50 per hour

**Equipment Rental Fees:**

Equipment Rental Fees apply to Classifications I, III, and III

EQUIPMENT	FEE (PER UNIT)	FEE PERIOD
<b>STAGE DRAPES/STAGE SCENERY:</b>		
Star Drop	\$100.00	Per day
Scrim	\$50.00	Per day
Curtain	\$50.00	Per day
<b>STAGE EQUIPMENT:</b>		
Grand Piano (w/o tuning)	\$200.00	Per day
Music Chairs	\$1.00	Each, per day
Music Stands	\$1.00	Each, per day
Choir Risers	\$10.00	Each, per day
Conductor's Podium	\$10.00	Per day
Sound Shell (rolling)	\$10.00	Per panel, per day
Sound Baffles (hanging)	\$25.00	Per row, per day
Marley Dance Floor*	\$40.00	Per roll, per day
Speaker's Rostrum	\$25.00	Per day
Projection Screen	\$20.00	Per day
<b>LIGHTING:</b>		
Standard system (front of curtain)	\$20.00	Per day
Standard system (full stage)	\$60.00	Per day
Standard Plus system (w/ mirror ball and strobe)	\$75.00	Per day
Follow Spot	\$50.00	Each, per day
Ellipsoidal (beyond standard)	\$2.00	Each, per day
Fresnel (beyond standard)	\$2.00	Each, per day
PAR Can (beyond standard)	\$2.00	Each, per day

**PERFORMING ARTS CENTERS FEE SCHEDULE**  
(Effective Date January 1, 2011)

Equipment Rental Fees:

Equipment Rental Fees apply to Classifications I, III, and III

EQUIPMENT	FEE (PER UNIT)	FEE PERIOD
<b>SPECIAL EFFECTS:</b>		
Mirror ball	\$5.00	Per day
Strobe light	\$10.00	Per day
Fog machine	\$20.00	Per day
Cold flow machine	\$30.00	Per day
Disco lights	\$5.00	Per day
Vari lights	\$100.00	Each, per day
Black lights	\$25.00	Each, per day
<b>AUDIO:</b>		
Standard playback system (CD/MD/Cassette)	\$20.00	Per day
Standard Microphone (wired)	\$10.00	Each, per day
Wireless Lavalier (Body) Microphone	\$50.00	Each, per day
Wireless Hand Held Microphone	\$50.00	Each, per day
Condenser Microphone (wired)	\$20.00	Each, per day
Floor Microphone (wired)	\$20.00	Each, per day
Headset Unit	\$10.00	Each, per day
Monitor Speakers	\$20.00	Each, per day
<b>AUDIO/VISUAL:</b>		
Slide Projector	\$50.00	Each, per day
Overhead Projector	\$25.00	Per day
LCD Projector	\$200.00	Per day
VCR, VHS Format	\$40.00	Per day
DVD	\$40.00	Per day
LD	\$40.00	Per day
Camcorder (VHS) w/tripod	\$60.00	Per day
Video cart (includes VHS, DVD and TV Monitor)	\$100.00	Per day
<b>OTHER:</b>		
Folding Tables	\$10.00	Per day

**IMPORTANT NOTICE:** Equipment rates do not include labor fees, which will be determined and added as appropriate.

\* Renter must provide own dance floor tape, or pay additional \$20 per roll used by the Performing Arts Center.

**EXHIBIT A**  
**GENERAL FACILITY FEE SCHEDULE**  
 (Effective Date January-July 1, 2014-2)

*District Facilities/Equipment not listed on following Fee Schedules are not available for use.*

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Application Fee (per application) – Non-Refundable	\$10.00	\$20.00	\$20.00
Classroom	\$1.50 per hour	\$3.00 per hour	\$9.00 per hour
Library (Elementary)	\$3.00 per hour	\$6.00 per hour	\$18.00 per hour
Library (Middle/High)	\$4.00 per hour	\$8.00 per hour	\$24.00 per hour
Multipurpose Room – Elementary/As-Is (Weeknight)	\$5.50 per hour	\$11.00 per hour	\$33.00 per hour
Multipurpose Room – Elementary/Modified (Weeknight)	\$13.50 per hour (includes custodial)	\$19.00 per hour (includes custodial)	\$57.00 per hour (includes custodial)
Multipurpose Room – Elementary (Weekend)	\$5.50 per hour plus custodial*	\$11.00 per hour plus custodial*	\$33.00 per hour plus custodial*
Multipurpose Room – Middle/High (Weeknight)	\$8.00 per hour plus custodial* (if necessary)	\$16.00 per hour plus custodial* (if necessary)	\$48.00 per hour plus custodial* (if necessary)
Multipurpose Room – Middle/High (Weekend)	\$8.00 per hour plus custodial*	\$16.00 per hour plus custodial*	\$48.00 per hour plus custodial*
Aux. Gymnasium (Middle/High)	\$7.00 per hour plus custodial on weekends/holiday*	\$14.00 per hour plus custodial on weekends/holiday*	\$42.00 per hour plus custodial on weekends/holiday*
Main Gymnasium (Middle/High)	\$10.00 per hour plus custodial on weekends/holiday*	\$20.00 per hour plus custodial on weekends/holiday*	\$60.00 per hour plus custodial on weekends/holiday*
Stadiums (High) – Synthetic Field, Unlighted	\$2.50 per hour plus custodial*	\$5.00 per hour plus custodial*	\$15.00 per hour plus custodial*
Stadiums (High) – Synthetic Field, Lighted	\$30.00 per hour plus custodial*	\$60.00 per hour plus custodial*	\$180.00 per hour plus custodial*
Stadiums (High) – All-Weather Track, Unlighted	\$2.50 per hour plus custodial*	\$5.00 per hour plus custodial*	\$15.00 per hour plus custodial*
Stadiums (High) – All-Weather Track, Lighted	\$30.00 per hour plus custodial*	\$60.00 per hour plus custodial*	\$180.00 per hour plus custodial*
<b>*Custodial Staff – Weeknight</b>	<b>\$16.00 per hour</b>	<b>\$16.00 per hour</b>	<b>\$16.00 per hour</b>
<b>*Custodial Staff – Saturday Two (2) hour minimum required</b>	<b>\$33.00 per hour</b>	<b>\$33.00 per hour</b>	<b>\$33.00 per hour</b>
<b>*Custodial Staff – Sunday/Holiday Two (2) hour minimum required</b>	<b>\$44.00 per hour</b>	<b>\$44.00 per hour</b>	<b>\$44.00 per hour</b>
Playfields (Elementary)	\$.50 per hour (max \$5/day)	\$1.00 per hour (max \$10/day)	\$1.50 per hour (max \$15/day)

EXHIBIT A  
GENERAL FACILITY FEE SCHEDULE  
(Effective Date January-July 1, 2014+2)

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Playfields (Middle/High)	\$ .75 per hour (max \$7.50/day)	\$1.50 per hour (max \$15/day)	\$2.25 per hour (max \$22.50/day)
Baseball/Softball Fields (High)	\$1.00 per hour (max \$10/day)	\$2.00 per hour (max \$20/day)	\$3.00 per hour (max \$30/day)
Stadium Concession Stand	\$20.00 per use	\$20.00 per use	\$20.00 per use
Tennis/Handball Courts	\$.50 per hour	\$1.00 per hour	\$1.50 per hour
Cafeteria (plus Custodial/ Kitchen Staff)	\$7.00 per hour	\$14.00 per hour	\$21.00 per hour
Theater	\$11.00 per hour	\$22.50 per hour	\$45.00 per hour
Parking Lot			\$5.00 per hour
EQUIPMENT:		FEE for all classifications (PER UNIT)	FEE PERIOD
Electronic Scoreboards (Middle/High School Gyms and High School Stadiums)		\$20.00	Each use

District Office Fees Schedules

Facility Rental Fees:

A two-hour minimum will be charged for building rentals.

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Boardroom (Rooms A, C, D)	\$8.00 per hour	\$16.00 per hour	\$24.00 per hour
Room A Only	\$5.50 per hour	\$11.00 per hour	\$16.50 per hour
Rooms C and D Only	\$3.00 per hour	\$6.00 per hour	\$9.00 per hour
Rooms C or D Only	\$1.50 per hour	\$3.00 per hour	\$4.50 per hour

Additional Fees Schedules

These fees apply when rental is outside of normal school hours. Normal hours are considered to be:

Elementary School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

Middle School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

High School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

**Cafeteria Personnel\*:**      \$24.00 per hour, non-scheduled work hours and Saturdays  
    \$32.00 per hour, non-scheduled work hours, Sundays and holidays

- \* Food and Nutrition Services (FNS) employees are responsible for working the clock hours requested by the organizers of the event. Presence of an FNS employee in the kitchen is to ensure proper use of FNS equipment (ovens, warmers, refrigerator access, etc.) and to ensure proper clean-up by members of the organization after the event. The kitchen must be left in the same condition it was found before the event started.

EXHIBIT A  
GENERAL FACILITY FEE SCHEDULE  
(Effective Date ~~January~~ July 1, 2014)

<b>Security Personnel:</b>	Off-duty Sheriff (no car)	\$44.07 per hour
	Off-duty Sheriff (with car)	\$53.07 per hour
NOTE: Three-hour minimum charged Monday-Thursday; four-hour minimum charged Friday through Sunday		

For all renters, wages for district employees (custodians, cafeteria personnel, etc.) will be charged as needed (set-up, take down, opening, cleaning, etc.) Personnel hours are an estimate; if hours exceed estimate, fees for actual time will be charged.

**EXHIBIT B**  
**PERFORMING ARTS CENTERS FEE SCHEDULE**  
(Effective Date ~~January~~ *July* 1, 2014~~2~~)

Facility Rental Fees: A six-hour minimum will be charged for building rental.

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Application Fee (per application)- Non-Refundable	\$10.00	\$20.00	\$20.00
Performing Arts Center	\$25.00 per hour	\$50.00 per hour	\$75.00 per hour
Custodial Staff – Weekday	\$16.00 per hour	\$16.00 per hour	\$16.00 per hour
Custodial Staff – Saturday*	\$33.00 per hour	\$33.00 per hour	\$33.00 per hour
Custodial Staff – Sunday*	\$44.00 per hour	\$44.00 per hour	\$44.00 per hour

PAC Technical Director:	\$50.00 per hour
Assistant Technical Director	\$40.00 per hour
Student Technician:	\$7.50 per hour

Equipment Rental Fees: Equipment Rental Fees apply to Classifications I, III, and III

EQUIPMENT	FEE (PER UNIT)	FEE PERIOD
<b>STAGE DRAPES/STAGE SCENERY:</b>		
Star Drop	\$100.00	Per day
Scrim	\$50.00	Per day
Curtain	\$50.00	Per day
<b>STAGE EQUIPMENT:</b>		
Grand Piano (w/o tuning)	\$200.00	Per day
Music Chairs	\$1.00	Each, per day
Music Stands	\$1.00	Each, per day
Choir Risers	\$10.00	Each, per day
Conductor's Podium	\$10.00	Per day
Sound Shell (rolling)	\$10.00	Per panel, per day
Sound Baffles (hanging)	\$25.00	Per row, per day
Marley Dance Floor*	\$40.00	Per roll, per day
Speaker's Rostrum	\$25.00	Per day
Projection Screen	\$20.00	Per day
<b>LIGHTING:</b>		
Standard system (front of curtain)	\$20.00	Per day
Standard system (full stage)	\$60.00	Per day
Standard Plus system (w/ mirror ball and strobe)	\$75.00	Per day
Follow Spot	\$50.00	Each, per day
Ellipsoidal (beyond standard)	\$2.00	Each, per day
Fresnel (beyond standard)	\$2.00	Each, per day
PAR Can (beyond standard)	\$2.00	Each, per day

**EXHIBIT B**  
**PERFORMING ARTS CENTERS FEE SCHEDULE**  
 (Effective Date ~~January~~ July 1, 2012+)

Equipment Rental Fees:

Equipment Rental Fees apply to Classifications I, III, and III

EQUIPMENT	FEE (PER UNIT)	FEE PERIOD
<b>SPECIAL EFFECTS:</b>		
Mirror ball	\$5.00	Per day
Strobe light	\$10.00	Per day
Fog machine	\$20.00	Per day
Cold flow machine	\$30.00	Per day
Disco lights	\$5.00	Per day
Vari lights	\$100.00	Each, per day
Black lights	\$25.00	Each, per day
<b>AUDIO:</b>		
Standard playback system (CD/MD/Cassette)	\$20.00	Per day
Standard Microphone (wired)	\$10.00	Each, per day
Wireless Lavalier (Body) Microphone	\$50.00	Each, per day
Wireless Hand Held Microphone	\$50.00	Each, per day
Condenser Microphone (wired)	\$20.00	Each, per day
Floor Microphone (wired)	\$20.00	Each, per day
Headset Unit	\$10.00	Each, per day
Monitor Speakers	\$20.00	Each, per day
<b>AUDIO/VISUAL:</b>		
Slide Projector	\$50.00	Each, per day
Overhead Projector	\$25.00	Per day
LCD Projector	\$200.00	Per day
VCR, VHS Format	\$40.00	Per day
DVD	\$40.00	Per day
LD	\$40.00	Per day
Camcorder (VHS) w/tripod	\$60.00	Per day
Video cart (includes VHS, DVD and TV Monitor)	\$100.00	Per day
<b>OTHER:</b>		
Folding Tables	\$10.00	Per day

**IMPORTANT NOTICE:** Equipment rates do not include labor fees, which will be determined and added as appropriate.

\* Renter must provide own dance floor tape, or pay additional \$20 per roll used by the Performing Arts Center.

Exhibit Amended: December 1, 2010

**EXHIBIT A**  
**GENERAL FACILITY FEE SCHEDULE**  
 (Effective Date July 1, 2012)

District Facilities/Equipment not listed on following Fee Schedules are not available for use.

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Application Fee (per application) – Non-Refundable	\$10.00	\$20.00	\$20.00
Classroom	\$1.50 per hour	\$3.00 per hour	\$9.00 per hour
Library (Elementary)	\$3.00 per hour	\$6.00 per hour	\$18.00 per hour
Library (Middle/High)	\$4.00 per hour	\$8.00 per hour	\$24.00 per hour
Multipurpose Room – Elementary/As-Is (Weeknight)	\$5.50 per hour	\$11.00 per hour	\$33.00 per hour
Multipurpose Room – Elementary/Modified (Weeknight)	\$13.50 per hour (includes custodial)	\$19.00 per hour (includes custodial)	\$57.00 per hour (includes custodial)
Multipurpose Room – Elementary (Weekend)	\$5.50 per hour plus custodial*	\$11.00 per hour plus custodial*	\$33.00 per hour plus custodial*
Multipurpose Room – Middle/High (Weeknight)	\$8.00 per hour plus custodial* (if necessary)	\$16.00 per hour plus custodial* (if necessary)	\$48.00 per hour plus custodial* (if necessary)
Multipurpose Room – Middle/High (Weekend)	\$8.00 per hour plus custodial*	\$16.00 per hour plus custodial*	\$48.00 per hour plus custodial*
Aux. Gymnasium (Middle/High)	\$7.00 per hour plus custodial on weekends/holiday*	\$14.00 per hour plus custodial on weekends/holiday*	\$42.00 per hour plus custodial on weekends/holiday*
Main Gymnasium (Middle/High)	\$10.00 per hour plus custodial on weekends/holiday*	\$20.00 per hour plus custodial on weekends/holiday*	\$60.00 per hour plus custodial on weekends/holiday*
Stadiums (High) – Synthetic Field, Unlighted	\$2.50 per hour plus custodial*	\$5.00 per hour plus custodial*	\$15.00 per hour plus custodial*
Stadiums (High) – Synthetic Field, Lighted	\$30.00 per hour plus custodial*	\$60.00 per hour plus custodial*	\$180.00 per hour plus custodial*
Stadiums (High) – All-Weather Track, Unlighted	\$2.50 per hour plus custodial*	\$5.00 per hour plus custodial*	\$15.00 per hour plus custodial*
Stadiums (High) – All-Weather Track, Lighted	\$30.00 per hour plus custodial*	\$60.00 per hour plus custodial*	\$180.00 per hour plus custodial*
<b>*Custodial Staff – Weeknight</b>	<b>\$16.00 per hour</b>	<b>\$16.00 per hour</b>	<b>\$16.00 per hour</b>
<b>*Custodial Staff – Saturday Two (2) hour minimum required</b>	<b>\$33.00 per hour</b>	<b>\$33.00 per hour</b>	<b>\$33.00 per hour</b>
<b>*Custodial Staff – Sunday/Holiday Two (2) hour minimum required</b>	<b>\$44.00 per hour</b>	<b>\$44.00 per hour</b>	<b>\$44.00 per hour</b>
Playfields (Elementary)	\$.50 per hour (max \$5/day)	\$1.00 per hour (max \$10/day)	\$1.50 per hour (max \$15/day)

**EXHIBIT A**  
**GENERAL FACILITY FEE SCHEDULE**  
 (Effective Date July 1, 2012)

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Playfields (Middle/High)	\$ .75 per hour (max \$7.50/day)	\$1.50 per hour (max \$15/day)	\$2.25 per hour (max \$22.50/day)
Baseball/Softball Fields (High)	\$1.00 per hour (max \$10/day)	\$2.00 per hour (max \$20/day)	\$3.00 per hour (max \$30/day)
Stadium Concession Stand	\$20.00 per use	\$20.00 per use	\$20.00 per use
Tennis/Handball Courts	\$ .50 per hour	\$1.00 per hour	\$1.50 per hour
Cafeteria (plus Custodial/ Kitchen Staff)	\$7.00 per hour	\$14.00 per hour	\$21.00 per hour
Theater	\$11.00 per hour	\$22.50 per hour	\$45.00 per hour
Parking Lot			\$5.00 per hour
<b>EQUIPMENT:</b>		<b>FEE for all classifications (PER UNIT)</b>	<b>FEE PERIOD</b>
Electronic Scoreboards (Middle/High School Gyms and High School Stadiums)		\$20.00	Each use

District Office Fees Schedules

**Facility Rental Fees:**

A two-hour minimum will be charged for building rentals.

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Boardroom (Rooms A, C, D)	\$8.00 per hour	\$16.00 per hour	\$24.00 per hour
Room A Only	\$5.50 per hour	\$11.00 per hour	\$16.50 per hour
Rooms C and D Only	\$3.00 per hour	\$6.00 per hour	\$9.00 per hour
Rooms C or D Only	\$1.50 per hour	\$3.00 per hour	\$4.50 per hour

Additional Fees Schedules

These fees apply when rental is outside of normal school hours. Normal hours are considered to be:

Elementary School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

Middle School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

High School – Monday through Friday, 7:00 a.m. to 5:00 p.m.

**Cafeteria Personnel\*:**      \$24.00 per hour, non-scheduled work hours and Saturdays  
    \$32.00 per hour, non-scheduled work hours, Sundays and holidays

- \* Food and Nutrition Services (FNS) employees are responsible for working the clock hours requested by the organizers of the event. Presence of an FNS employee in the kitchen is to ensure proper use of FNS equipment (ovens, warmers, refrigerator access, etc.) and to ensure proper clean-up by members of the organization after the event. The kitchen must be left in the same condition it was found before the event started.

EXHIBIT A  
GENERAL FACILITY FEE SCHEDULE  
(Effective Date July 1, 2012)

<b>Security Personnel:</b>	Off-duty Sheriff (no car)	\$44.07 per hour
	Off-duty Sheriff (with car)	\$53.07 per hour
NOTE: Three-hour minimum charged Monday-Thursday; four-hour minimum charged Friday through Sunday		

For all renters, wages for district employees (custodians, cafeteria personnel, etc.) will be charged as needed (set-up, take down, opening, cleaning, etc.) Personnel hours are an estimate; if hours exceed estimate, fees for actual time will be charged.

**EXHIBIT B**  
**PERFORMING ARTS CENTERS FEE SCHEDULE**  
 (Effective Date July 1, 2012)

Facility Rental Fees: A six-hour minimum will be charged for building rental.

FACILITY	CLASSIFICATION I	CLASSIFICATION II	CLASSIFICATION III
Application Fee (per application)- Non-Refundable	\$10.00	\$20.00	\$20.00
Performing Arts Center	\$25.00 per hour	\$50.00 per hour	\$75.00 per hour
Custodial Staff – Weekday	\$16.00 per hour	\$16.00 per hour	\$16.00 per hour
Custodial Staff – Saturday*	\$33.00 per hour	\$33.00 per hour	\$33.00 per hour
Custodial Staff – Sunday*	\$44.00 per hour	\$44.00 per hour	\$44.00 per hour

PAC Technical Director:	\$50.00 per hour
Assistant Technical Director	\$40.00 per hour
Student Technician:	\$7.50 per hour

Equipment Rental Fees: Equipment Rental Fees apply to Classifications I, III, and III

EQUIPMENT	FEE (PER UNIT)	FEE PERIOD
<b>STAGE DRAPES/STAGE SCENERY:</b>		
Star Drop	\$100.00	Per day
Scrim	\$50.00	Per day
Curtain	\$50.00	Per day
<b>STAGE EQUIPMENT:</b>		
Grand Piano (w/o tuning)	\$200.00	Per day
Music Chairs	\$1.00	Each, per day
Music Stands	\$1.00	Each, per day
Choir Risers	\$10.00	Each, per day
Conductor's Podium	\$10.00	Per day
Sound Shell (rolling)	\$10.00	Per panel, per day
Sound Baffles (hanging)	\$25.00	Per row, per day
Marley Dance Floor*	\$40.00	Per roll, per day
Speaker's Rostrum	\$25.00	Per day
Projection Screen	\$20.00	Per day
<b>LIGHTING:</b>		
Standard system (front of curtain)	\$20.00	Per day
Standard system (full stage)	\$60.00	Per day
Standard Plus system (w/ mirror ball and strobe)	\$75.00	Per day
Follow Spot	\$50.00	Each, per day
Ellipsoidal (beyond standard)	\$2.00	Each, per day
Fresnel (beyond standard)	\$2.00	Each, per day
PAR Can (beyond standard)	\$2.00	Each, per day

**EXHIBIT B**  
**PERFORMING ARTS CENTERS FEE SCHEDULE**  
(Effective Date July 1, 2012)

Equipment Rental Fees:

Equipment Rental Fees apply to Classifications I, III, and III

EQUIPMENT	FEE (PER UNIT)	FEE PERIOD
<b>SPECIAL EFFECTS:</b>		
Mirror ball	\$5.00	Per day
Strobe light	\$10.00	Per day
Fog machine	\$20.00	Per day
Cold flow machine	\$30.00	Per day
Disco lights	\$5.00	Per day
Vari lights	\$100.00	Each, per day
Black lights	\$25.00	Each, per day
<b>AUDIO:</b>		
Standard playback system (CD/MD/Cassette)	\$20.00	Per day
Standard Microphone (wired)	\$10.00	Each, per day
Wireless Lavalier (Body) Microphone	\$50.00	Each, per day
Wireless Hand Held Microphone	\$50.00	Each, per day
Condenser Microphone (wired)	\$20.00	Each, per day
Floor Microphone (wired)	\$20.00	Each, per day
Headset Unit	\$10.00	Each, per day
Monitor Speakers	\$20.00	Each, per day
<b>AUDIO/VISUAL:</b>		
Slide Projector	\$50.00	Each, per day
Overhead Projector	\$25.00	Per day
LCD Projector	\$200.00	Per day
VCR, VHS Format	\$40.00	Per day
DVD	\$40.00	Per day
LD	\$40.00	Per day
Camcorder (VHS) w/tripod	\$60.00	Per day
Video cart (includes VHS, DVD and TV Monitor)	\$100.00	Per day
<b>OTHER:</b>		
Folding Tables	\$10.00	Per day

**IMPORTANT NOTICE:** Equipment rates do not include labor fees, which will be determined and added as appropriate.

\* Renter must provide own dance floor tape, or pay additional \$20 per roll used by the Performing Arts Center.

Exhibit Amended: December 1, 2010

**Board Agenda Item****Subject:****Department:** Student Services**Elk Grove Unified School District's Annual Service Delivery/Budget Plan for Special Education****Action Requested:**

The Board of Education is requested to approve the 2012-2013 Elk Grove Unified School District Annual Service Delivery/Budget Plan for Special Education.

**Discussion:**

The Elk Grove Unified School District's *Special Education Local Planning Agency (SELPA) Plan* is required annually to develop and revise an Annual Service Delivery/Budget Plan as an additional component of their approved local plan. The Annual Service Delivery/Budget Plan includes a description of all the special education services provided by the SELPA, the nature of those services and the physical location of those services. The Annual Service Delivery/Budget Plan also identifies expected expenditures for all items required by the SELPA's service delivery plan.

A public hearing and discussion regarding this topic was conducted on June 19, 2012. The Board of Education is now requested to approve the 2012-2013 Plan as submitted.

**Financial Summary:**Prepared By: Bill Tollestrup Division Approval: Mark Cerutti Prepared By: Bill TollestrupSuperintendent Approval: Steven M. Ladd, Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 11

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 7-10-12

Subject: Approval of Minutes

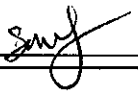
Department: Board of Education

Action Requested: Approve minutes of the regular board meeting held June 19, 2012.

Discussion:

Financial Summary:

Prepared By: Arlene Hein Department Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Superintendent Approval: Steven M. Ladd, Ed.D. 

**Board Agenda Item****Subject:** Personnel Actions**Division:** Human Resources**Action Requested:**

Recommend the Board of Education approve the personnel actions as attached.

**Discussion:****CERTIFICATED:**

## APPROVE:

1. New Hire(s) (1)
2. Leave(s) of Absence
3. Resignation(s)
4. Retirement(s)
5. Returning from Leave(s)

**CLASSIFIED:**

## APPROVE:

1. New Hire(s) [1]
2. Leave(s) of Absence
3. Resignation(s)
4. Returning from Leave(s)

**Financial Summary:**Prepared by: Brandon Krueger, Ed.D Departmental Approval: Glen De Graw Prepared by: Evelyn Laluan Superintendent Approval: Steven M. Ladd, Ed.D 

## ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: \_\_\_\_\_

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date July 10, 2102Subject:

APPROVAL OF PURCHASE ORDER HISTORY.

Department: Finance & School SupportAction Requested:

The Board of Education is asked to approve purchase orders for the weeks of June 06, 2012 through July 09, 2012.

Discussion:


The Purchase Order History and Cost Modifications for the month of June 06, 2012 through July 09, 2012 are listed below. The purchase orders are on file in the Purchasing Department if you wish to review them.

<u>Fund</u>	<u>Purchase Orders Issued</u>		<u>Purchase Order Modification Costs</u>
01	381	( 66 Modifications)	517,858.80
09	5	( 00 Modifications)	0
11	0	( 01 Modifications)	500.00
13	87	( 05 Modifications)	92,087.58
35	3	( 00 Modifications)	0
47	1	( 00 Modifications)	0
49	16	( 00 Modifications)	0
67	3	( 00 Modifications)	0
<b>Total Encumbrances</b>			<b>\$610,446.38</b>

Financial Summary:Total Encumbrances

<u>Fund</u>	<u>Purchase Orders Issued</u>	
01	381	2,516,291.90
09	5	11,048.35
11	0	0
13	87	995,232.75
35	3	17,226.07
47	1	9,000.00
49	16	21,749.34
67	3	6,550.00
(Sub total)		\$610,446.38
<b>Grand Total:</b>		<b>\$4,187,544.79</b>

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan Prepared By: Dennis Brown Superintendent Approval: Steven M. Ladd Ed.D. 

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 14

## Board Agenda Item

Supplement No.

Meeting Date: 07/10/12

**Subject:**

**Department:** Fiscal Services

Warrant Register No. 12

All Funds: June 1, 2012 – June 30, 2012

**Action Requested:**

Approve Warrant Register No. 12 – Warrant Numbers 932359-934445-, 268431-269962.

**Discussion:**

Education Code 42632 requires that all payments from the funds of a school district shall be made by written order of the governing board of the district.

It is also required that district orders (warrants) must be numbered and include the following per Education Code 42634:

- The particular fund or funds of the district against which it is drawn,
- The amount of payment to be made,
- An itemized bill showing separate items and the price of each item, (This information is retained in Fiscal Services)
- The rate of salary and the period of service of any employee of the district for whom an order is issued for payment of salary or wages. (This information is retained in the Payroll Office)

The Board is asked to approve Warrant Register No.12 – Warrant Numbers 932359-934445, 268431-269962.

See attached report for Warrant Register No. 12 expenditures.

**Financial Summary:**

Total expenditures for all funds from June 1, 2012 through June 30, 2012, are \$39,563,952.52

Prepared By: Shelley Clark *Shelley Clark*

Division Approval:

Rich Fagan *Rich Fagan*

Prepared By: Carrie Hargis

Superintendent Approval:

Steven M. Ladd, Ed.D. *smf*

















## ACCOUNTS PAYABLE WARRANTS

[illegible]**PAYROLL WARRANTS FUND 47**

DATE	WARRANT NUMBERS	AMOUNT	1000	2000	3000	4000	5000	6000	7000	8000	9000
6/29/12	269420-269962	400.00		400.00							
TOTALS		400.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(CANCELS)											
GRAND TOTAL		1502500.00	0.00	400.00	0.00	0.00	0.00	1502100.00	0.00	0.00	0.00







ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 15

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date July 10, 2012

**Subject:**

**DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.**

Department: Finance & School Support

**Action Requested:**

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

**Discussion:**

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.

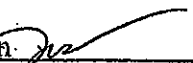
Records of these items are in the Purchasing & Warehouse Department should you need to review them.

**Financial Summary:**

No source of Income to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 15 A

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date July 10, 2012

Subject:

**DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.**

Department: Finance & School Support

Action Requested:

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.

All computers have been deemed uneconomical to repair by the Technology Services Department. Per Technology Services, all sensitive data and/or licenses have been removed from hard drives prior to being picked up from the department/site.


We have engaged local non-profits in an effort to determine their interest in refurbishing these computers to be redistributed to students of need. To date, we have seen no interest since most usable parts are removed prior to disposal.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

Financial Summary:

No source of Income to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 

**Board Agenda Item**

Supplement No.: \_\_\_\_\_

Meeting Date: July 10, 2012

**Subject:**Department: Human Resources

WILLIAMS ACT QUARTERLY REPORT NOTIFICATION

**Action Requested:**

The board is asked to receive a report on the Williams Act Quarterly Report Uniform Complaint Process for the period of April 1, 2012 through June 30, 2012.

**Discussion:**

Pursuant to the legislation embodied in Education Code section 35186(d), specifically as it relates to the Williams Case legislation, each school district is required by law to report to the County Superintendent of Schools, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district. Williams-type complaints relate to the sufficiency of textbooks, emergency school facility issues, and the vacancy or misassignment of teachers.

The summary reports are required to be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district and both the complaint and written responses are public records available to the public. A copy of the electronically submitted report is attached.

During the period of April 1, 2012 through June 30, 2012, there were no complaints filed.

**Financial Summary:**Prepared By: \_\_\_\_\_ Division Approval: \_\_\_\_\_ Glen De Graw. Prepared By: \_\_\_\_\_ Superintendent Approval: \_\_\_\_\_ Steven M. Ladd, Ed.D. 

## Lenore Gaviola in Human Resources

---

**From:** Glen De Graw in Human Resources  
**Sent:** Wednesday, June 27, 2012 12:34 PM  
**To:** Lenore Gaviola in Human Resources  
**Subject:** FW: Williams UCP Report Submission

FYI

-----Original Message-----

**From:** [support@scoe.net](mailto:support@scoe.net) [<mailto:support@scoe.net>]  
**Sent:** Wednesday, June 27, 2012 12:33 PM  
**To:** Glen De Graw in Human Resources  
**Subject:** Williams UCP Report Submission

\*\*\* COPY OF YOUR SUBMISSION \*\*\*

The following Williams UCP Quarterly Report information has been submitted. The form was submitted on 06/27/12. Questions about this report should be directed to Sherri McFall: (916) 228-2409 or [smcfall@scoe.net](mailto:smcfall@scoe.net).

----- NAME: Glen De Graw

TITLE: Associate Superintendent Human Resources

PHONE: (916) 686-7793

EMAIL: [gdegrow@egusd.net](mailto:gdegrow@egusd.net)

DISTRICT: Elk Grove Unified School District

YEAR: 2012

QUARTER: Quarter 4 (April-June)

TEXTBOOKS\_NUM\_COMPLAINTS: 0

TEXTBOOKS\_NUM\_RESOLVED: 0

TEXTBOOKS\_NUM\_UNRESOLVED: 0

FACILITIES\_NUM\_COMPLAINTS: 0

FACILITIES\_NUM\_RESOLVED: 0

FACILITIES\_NUM\_UNRESOLVED: 0

TEACHERS\_NUM\_COMPLAINTS: 0

TEACHERS\_NUM\_RESOLVED: 0

TEACHERS\_NUM\_UNRESOLVED: 0

CAHSEE\_NUM\_COMPLAINTS: 0

CAHSEE\_NUM\_RESOLVED: 0

CAHSEE\_NUM\_UNRESOLVED: 0

Sender: 207.166.54.86 Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0; SLCC1; .NET CLR 2.0.50727; .NET CLR 3.5.30729; .NET4.0C; .NET4.0E; .NET CLR 3.0.30729)

## Board Agenda Item

**Subject:**Division: Learning Support Services**2012-2013 Butte County Office of Education Migrant Education District Service Agreement****Action Requested:**

The Board of Education is requested to receive and approve the continuation of the Migrant Education District Service Agreement for the 2012-2013 school year.

**Discussion:**

The Elk Grove Unified School District first entered into the Migrant Education District Service Agreement with Butte County Office of Education in 2004. The Migrant Education Program (MEP) is a federally funded program that assists school districts in providing supplementary services to migratory children and youth. Migratory children and youth are those students who have moved from one school district to another with the intent of finding work in an agricultural industry. The MEP works to ensure that migrant children are enrolled in academic programs to reduce the educational disruption and other problems that result from repeated moves.

Services for the 2011-2012 school year included the following:

1. Tutoring at Franklin Elementary School
2. Offering a summer program at Franklin Elementary School
3. Increasing parent involvement through the Migrant Parent Advisory Council
4. Providing social services support

This year the MEP has revised their Memorandum of Understanding (MOU) development process. MOUs are now developed to represent the entire service area of the supervising county office. Within the MOU there are sections devoted to each participating district. Each district has goals based on their LEA Plan.

The goals for EGUSD include the following:

1. Provide afterschool tutorial services with a credentialed teacher to Migrant English Learners to increase their performance on the California English Language Development Test (CELDT) and the California Standards Test (CST)
2. Increase student attendance during the regular school day and at after school tutorials through phone calls and home visits
3. Monitor progress of Migrant students in passing the CAHSEE
4. Provide a summer program for eligible migrant students through the Migrant Education Summer Academy (MESA) or through the Academic Home Study Program

The Board of Education is asked to approve the 2012-2013 Migrant Education District Service Agreement which enables the district to continue providing migrant families and students with additional support.

**Financial Summary:**Prepared By: Mark Vigario Division Approval: Mark Cerutti

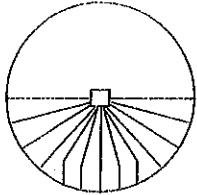
Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D. 

# BUTTE COUNTY

## OFFICE OF EDUCATION

DON McNELIS  
SUPERINTENDENT



### Migrant Education Region 2

Gail McGowan  
Assistant Superintendent  
(530) 532-5749

Maria Arvizu-Espinoza  
Regional Associate Director  
(530) 532-5737

1870 Bird Street  
Oroville, CA 95965  
Fax: (530) 532-3096

Hector Gonzalez  
Area Associate Director  
1870 Bird Street  
Oroville, CA 95965  
(530) 532-5739  
Fax: (530) 532-3096

Elaine Pearson  
Area Associate Director  
5510 Skylane Blvd., Suite 100  
Santa Rosa, CA 95403  
(707) 526-1272  
Fax: (707) 526-9724

Carlos Barron Castillo  
Area Associate Director  
1210 Commerce Ave., Suite 3  
Woodland, CA 95776  
(530) 666-1977  
Fax: (530) 666-7372

Board of Education  
Dr. Ladd Johnson  
Jeannine Mackay  
Brenda J. McLaughlin  
Dr. Robert W. Purvis  
Roger Steel  
Betty Vassar  
Mike Walsh

An Equal Opportunity  
Employer

TO: Steven M. Ladd, Ed.D., Superintendent

FROM: Gail McGowan, Director/Assistant Superintendent

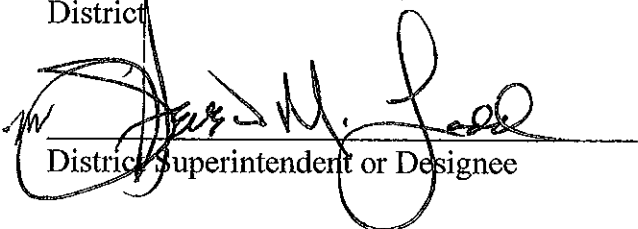
RE: Board Approval of District Memorandum of Understanding

DATE: June 26, 2012

Please see the statement and signature line below in reference to the District Memorandum of Understanding (DMOU) for migrant services for 2012-2013. As you know, the Regional Application and DMOU were not released by CDE until late April, and therefore, there was not ample time to complete the documents, obtain Board approval, and submit to CDE by the June 29, 2012 deadline. Thank you for signing this document which will be attached to your District MOU.

"This memorandum is to verify that the District and Migrant Education Program have worked collaboratively to develop the District Memorandum of Understanding (DMOU) for migrant services for 2012-2013. The signature below serves as confirmation that the District Memorandum of Understanding must go to the Board for approval and that the DMOU is contingent upon Board approval."

Elk Grove Unified School District  
District

  
District Superintendent or Designee

6/26/12  
Date

**Board Agenda Item****Subject:**Division: Finance & School Support**APPROVAL OF THE BOARD TO AUTHORIZE THE PURCHASING DEPARTMENT THE USE OF COOPERATIVE BID THROUGH OTHER PUBLIC AGENCIES.****Action Requested:**

The Board of Education is asked to authorize the Elk Grove Unified School District Purchasing Department to purchase or lease equipment and services through other Public Agencies.

**Discussion:**

Public Contract Code Section 20118, provides a statutory exception to the competitive bidding requirements set forth in the Public Contract code by allowing districts or public entities for the purchase of materials.

It is in the best interest of the Elk Grove Unified School District to utilize cooperative bid secured by the State of California effective June 2, 2012 through November 30, 2012 in order to contract directly with vendor for:

**Lawn/Ag Equipment such as Mowers through an agreement with State of California Master Service Agreement (CMAS). The contract will be awarded to Turf Star, Inc., Contract Number CMAS 4-07-51-0020A.**

**Toro Ground Master 5900 Diesel Grounds Mower**

**\$77,783.70 including tax**

Contracts are on file in the Purchasing Department for further review if necessary.

**Financial Summary:**

General Fund, Restricted Maintenance Fund

Prepared By: \_\_\_\_\_

Division Approval: Rich FaganPrepared By: Dennis BrownSuperintendent Approval: Steven M. Ladd, Ed.D.

**Board Agenda Item****Subject:**Division: Finance & School Support**RECEIPTS OF BIDS AND AWARD OF A CONTRACT FOR HIGH SCHOOL CAPS & GOWNS – BID 526-11/12****Action Requested:**

The Board of Education is asked to authorize the award of a contract for providing Graduation Caps & Gowns.

**Discussion:**

On April 25, 2012, bid requests were sent to three (3) vendors to furnish the Elk Grove Unified School District for the purchase of Caps & Gowns.

On May 23, 2012, bids were opened and read aloud in the Office of the Director of Purchasing at 2:00 p.m. Three (3) vendors responded.

A recap of the award is attached. The bid results are in the Purchasing Department for further review.

The Administration recommends the award of contract for GRADUATION CAPS & GOWNS TO:

<u>VENDOR</u>	<u>AMOUNT</u>
ACHIEVERS	\$84,174.30 (tax included)

**Financial Summary:**

Materials will be purchased directly by Parents of Graduates and/or Graduates themselves. There is no financial impact to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan Prepared By: Dennis BrownSuperintendent Approval: Steven M. Ladd, ED.D. 

# High School Caps Gowns Bid 526-11/12

Effective July 1, 2012 - 6/30/2015

	Description	Achievers		Herff Jones		Josten's	
		Unit Cost		Unit Cost		Unit Cost	
1	Gown, 100% Polyester with Pleats, Matte Finish	\$14.00		\$11.50		\$12.50	
2	Cap	\$0.00		\$4.00		\$4.00	
3	Tassel	\$2.80		\$3.00		\$5.00	
4	Diploma with Foiled Engrave Crest (Logo)	\$0.00		\$0.00	N/C if only Sole Provider of Grad Products.	\$0.00	
5	Cover for Diploma with Name of School	\$0.00		\$0.00	N/C if only Sole Provider of Grad Products.	\$2.80	
	Cost if ordered by Cut Off Dates	\$16.80			Only if Sole Provider of Grad Products.	\$24.30	Upto Day of Commencement
	Based on an average of 4650 Graduates		\$78,120.00		\$86,025.00		\$112,995.00
	Tax 7.75%		\$6,054.30		\$6,666.94		\$8,757.11
	Total		\$84,174.30		\$92,691.94		\$121,752.11
6	Late Charge	\$0.00					
7	Late Charge Shipping Charge	\$0.00		\$0.00	No Cut Off Day Specified	\$20.00	After February 29th
						\$0.00	
	Prices day of Commencement Ceremony						
			After January 31st & Commencement Day				
8	Gown, 100% Polyester with Pleats, Matte Finish	\$23.00		\$15.00		\$20.00	
9	Cap	\$0.00		\$8.00		\$11.00	
10	Tassel	\$5.00		\$5.00		\$10.00	
	Total Price After Cut Off Date	\$28.00		\$28.00		\$41.00	

Achievers		Herff Jones	Josten's
Donations per site of Cap, Gown and Tassel	Minimum of 10	Unlimited per Administrator Approval	4 per site

\$78,120.00
\$6,054.30
\$84,174.30

Bid award to Achievers

**Board Agenda Item****Subject:**Division: Facilities and Planning

Smart Grid Investment Grant – Heating Ventilation Air Conditioning (HVAC) Controls Replacement Project

**Action Requested:**

The Board of Education is asked to (1) review the results of the Request for Qualifications (RFQ) (2) Approve the short list of qualified contractors (3) Authorize the Administration to evaluate cost proposals from the approved short list (4) Authorize the Administration to negotiate a Lease-Leaseback (LLB) contract with one of the three short listed firms (5) Authorize the Administration to sign all LLB contract documents with the selected firm.

**Discussion:**

- **Background** – At the February 21, 2012 Board Meeting, the Board of Education authorized the Administration to enter into a Smart Grid Investment Grant Subawardee Contract with SMUD and to accept reimbursement for up to \$1 million of the costs to install new HVAC Controls. At the same Board Meeting, the Board authorized the selection of Consolidated CM, Inc., as the District's Program Manager and Designer for the Project.
- **Process to Date** – The District's team, including its M&O staff, SMUD technical staff, and Consolidated CM advertised for and conducted interviews to solicit industry advice from firms known to provide this service, then commenced investigation of the existing HVAC control systems on the thirteen (13) campuses. The designers then completed a Preliminary Design of the new system, meeting District and SMUD requirements, including plans and specifications.
- **RFQ Process** – While design was underway, the District publicly advertised and communicated with firms known to provide HVAC Controls services and issued a Request for Qualifications. Seven (7) firms responded with Statements of Qualifications which were reviewed, scored, and ranked by a panel on May 29, 2012.
- **Ranked Firms** – The ranking of the top three (3) firms is attached. The top three (3) firms were issued a Request for Proposal on technical and price details on June 14, 2012. Proposals, received on July 9, 2012, are under review. Administration requests authorization to negotiate a Lease-Leaseback contract with the most qualified firm. A guaranteed maximum price (GMP) will be negotiated and presented to the Governing Board for approval.

**Financial Summary:**

\$1,000,000 Grant from SMUD's SGIG program funded through ARRA funds administered by the DOE matched with district funds previously identified for deferred maintenance projects.

Prepared By: Stacey Allison *SA* Division Approval: Robert Pierce *RP*  
Prepared By: Lee Leavelle *LL* Superintendent Approval: Steven M. Ladd, Ed.D. *smf*

**Statements of Qualifications Reviewed**

	Max Points from all 5 reviewers	Firm	L&H Airco	Johnson Controls	Air Systems	Performance Controls	Scruggs	Direct Digital	Climatech
Factor									
		3 shortlisted firms	X	X	X				
Training Availability Locally	150		141	135	130	125	27	101	127
Support after Sales	100		96	81	90	67	71	90	77
Local staffing of technicians and programmers	50		47	45	45	34	27	42	29
Equipment and software compatibility	150		146	142	135	93	133	137	133
References from Relevant Project Experience	50		56	41	41	37	18	21	25
MAXIMUM AVAILABLE	500		486	444	441	356	276	391	391

<b>Board Agenda Item</b>
--------------------------

**Subject:**Division: Facilities and Planning

**2012 Dugout Replacement at Sheldon High School  
Change Order No. 1**

**Action Requested:**

The Board of Education is asked to (1) approve Change Order No. 1 with Delta Enterprises General Contracting and (2) authorize a district representative to sign the approved change order.

**Discussion:**

On May 8, 2012, the Board of Education awarded a contract to Delta Enterprises General Contracting for the 2012 Dugout Replacement at Sheldon High School project. Change Order No. 1 consists of two (2) items. The complete change order, with backup, is on file in the Facilities and Planning office for review.

**Item #1**

Provide modifications to the foundation on the north wall of the third base dugout as an unknown storm drain was discovered beneath it.  
Requested by Architect.

Time requested for this item: 5 days

**ADD****\$9,097.00****Item #2**

Provide additional excavation and cap an unforeseen water line for future relocation by District personnel to remove the water line from beneath the foundation.

Time requested for this item: 2 days

**ADD****\$700.00**

**Attachment A provides detailed information on distribution of change order requests between Architect and District. Change Order No. 1 changes the contract amount of \$46,620.00 by \$9,797.00 to \$56,417.00.**

**Financial Summary:**

Funded with private donations made to Sheldon High School women's softball program.

Prepared By: Josef TavoraDivision Approval: Robert PiercePrepared By: Lee LeavelleSuperintendent Approval: Steven M. Ladd, Ed.D.

**CONSTRUCTION COST SUMMARY  
CHANGE ORDER NO. 1**

**PROJECT:** 2012 Dugout Replacement at Sheldon High School  
**ARCHITECT:** Kirk S. Brainerd Architect  
**CONTRACTOR:** Delta Enterprises General Contracting  
**CONTRACT AMOUNT:** \$46,620.00

ARCHITECT INITIATED OR REQUESTED						EXISTING CONDITIONS	DISTRICT REQUESTED	
	Architectural	Electrical	Mechanical	Structural	Civil	Code	Additions	Credits
BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SITE		0.00	0.00	0.00	0.00	0.00	0.00	0.00
SITE AND BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTALS</b>						<b>\$9,797.00</b>	<b>\$0.00</b>	

**SUMMARY:**

Original Contract Amount:	\$46,620.00	Contract completion date: August 11, 2012
Net Change Orders Architect Requested	0.00	Time extension: 7 days
Net Change Orders Existing Conditions	9,797.00	
Net Change Orders District Requested	0.00	
Total Change Order 1	<u>9,797.00</u>	New contract completion date: August 18, 2012
Total Current Contract Amount	<u><u>\$56,417.00</u></u>	